



# TRI DELTA TRANSIT Opportunity



## DIRECTOR OF MAINTENANCE

Eastern Contra Costa Transit Authority (ECCTA), operating as Tri Delta Transit, was formed in the San Francisco Bay Area in 1977 as a Joint Powers Agency (JPA). As an essential service, Tri Delta Transit has provided public transportation to the communities we serve ever since.

The agency is centrally located 40 miles east of San Francisco, one hour south of the Napa Valley Wine Country, and approximately one hour from three major airports. This beautiful area is comprised of 65 national and local parks, thriving sport and recreational waterways, hiking and biking trails, historic downtowns, along with art and culture centers. A career with Tri Delta Transit provides a rare opportunity to live and work locally, as eastern Contra Costa County is the chosen Bay Area location to raise a family due to the schools and reasonable housing prices.

Currently Tri Delta Transit has an annual budget of \$41 million. Tri Delta Transit has provided, at times, nearly two million trips a year to a population of approximately 315,000 residents in the 225 square miles of eastern Contra Costa County. The agency operates 16 fixed-routes on weekdays, six on weekends, senior and paratransit services, non-emergency medical transportation (NEMT), and an on-demand shuttle service, known as "Tri MyRide". Tri Delta Transit operates maintenance in-house, but contracts with Transdev for the operation of the transportation fleet.

As one of the 27 public agencies in the Bay Area, Tri Delta Transit has a long standing focus on providing innovative integrated mobility options and of meeting the needs of the riders served. Tri Delta Transit will continue to move transportation into the future.

**BE ON THE ROAD  
TO A GREAT NEW CAREER!**



**Salary Range: \$121,664 - \$219,374 DOQ**



Fleet maintenance is essential to our ability to deliver reliable transportation services for the residents of eastern Contra Costa County. Tri Delta Transit is looking for a passionate transformational leader who is committed to service and will advocate for, innovate, and implement effective changes to our maintenance operation. These changes impact the transportation and mobility programs, services, and activities throughout eastern Contra Costa County.

#### **ESSENTIAL DUTIES:**

Under the direction of the Chief Operating Officer:

- Manage the day-to-day activities of vehicle and facility maintenance functions.
- Stay current on laws and regulations regarding transit vehicles, fuel, and charging.
- Advise the Chief Operating Officer and the Chief Executive Officer about regulatory changes that affect the operation, maintenance, and repairs of Tri Delta Transit owned vehicles.
- Provide strategic support to the Chief Operating Officer.
- Hire, train, manage, and evaluate the performance of the Shop Manager, Mechanics, Service Workers, Facilities Manager, Maintenance Coordinator, and Bus Stop and Facility Maintenance Workers.
- Maintain and monitor performance of zero emission vehicles and fueling infrastructure including hydrogen, Fuel Cell Buses (FCEB), Zero Emission Bus (ZEB), and Battery Electric Buses (BEB).
- Contribute and interact with industry work groups and associations related to vehicle maintenance.

- Supervise the maintenance of the facility, bus stops, and bus shelters.
- Supervise bus cleaning and fueling.
- Work with the contractor to communicate vehicle availability.
- Manage the purchase of fuel, parts, and other items using the principals and practices of governmental purchasing.
- Monitor and control maintenance costs.
- Ensure maintenance department compliance with State, Federal, and Tri Delta Transit environmental requirements.
- Monitor contractors use of Tri Delta Transit facilities, including maintenance and operations of the hydrogen fuel station and electric bus charging infrastructure.
- Procure and inspect transit and support vehicles.
- De-commission fossil fuel vehicles and associated infrastructure.
- Develop and monitor annual maintenance operations and capital budget.
- Monitor maintenance statistics.
- Work with technological solutions like TransTrack and Zonar.
- Perform other duties as required.



Director of Maintenance  
**MINIMUM QUALIFICATIONS**

**EDUCATION:**

High school diploma or equivalent required. Bachelor's degree desired. Experience can be substituted on a year-for-year basis. Trade school, college mechanical courses, or equivalent desired.

**EXPERIENCE:**

Five years of hands-on mechanical experience on heavy-duty vehicles plus three years of mechanical supervisory experience. Experience working with vendors and experience purchasing mechanical parts, fuel, etc. desired. Transit experience preferred.

**KNOWLEDGE AND ABILITIES:**

- Ability to prioritize work and manage, without direction.
- Commitment to accuracy.
- Strong organizational skills.
- Flexible attitude that can accommodate a dynamic environment.
- Demonstrable knowledge of basic mechanics, as well as the processes related to major overhauls.
- Strong verbal and written skills.
- Familiarity with Excel and Word.
- Competent mathematical skills are very important.
- Strong management skills with a history of being able to train, manage, and motivate employees.
- Ability to troubleshoot problems associated with the maintenance department.



# Director of Maintenance



Find a summary of our  
generous benefits package below.

To be considered for this opportunity, submit your resume and cover letter electronically [here](#), to [HR@eccta.org](mailto:HR@eccta.org).

## Apply at:

### APPLICATION DEADLINE:

This position will remain open until filled.

Confidential inquiries should be directed to Human Resources by calling 1-925-754-6622.



## TRI DELTA TRANSIT

801 Wilbur Avenue  
Antioch, CA 94509  
1-925-754-6622  
[www.trideltatransit.com](http://www.trideltatransit.com)

ECCTA is an equal opportunity/access/affirmative action/pro-disabled and veteran employer.





BENEFIT	WHEN ELIGIBLE	COST	HIGHLIGHTS
<b>Medical Insurance</b>	First day following 60 days of employment	100% Employer paid for Kaiser plan for employee & eligible dependents. Employee pays premium difference for other plans.	<ul style="list-style-type: none"> <li>Comprehensive coverage through California Choice company.</li> </ul>
<b>Dental Insurance</b>	First day following 60 days of employment	Employer paid	<ul style="list-style-type: none"> <li>Comprehensive coverage through Best Life plan.</li> </ul>
<b>Vision Insurance</b>	First day following 60 days of employment	Employer paid	<ul style="list-style-type: none"> <li>Comprehensive coverage through VSP plan.</li> </ul>
<b>Life Insurance</b>	After 6 months	Employer paid	<ul style="list-style-type: none"> <li>1x annual base pay</li> </ul>
<b>Long Term Disability</b>	After 6 months	Employer paid	<ul style="list-style-type: none"> <li>Includes short term disability coverage</li> </ul>
<b>Holidays (11)</b>	Immediately	Employer paid	<ul style="list-style-type: none"> <li>Actual/Observed</li> </ul>
<b>Paid Time Off</b>	After 6 months	Employer paid	<ul style="list-style-type: none"> <li>Hire date to 5 years of service- 8.63 hours earned/pay period. Hours increase every five years of service.</li> </ul>
<b>State Disability Insurance</b>	After 6 months	Employer paid	<ul style="list-style-type: none"> <li>Employee portion paid</li> </ul>
<b>Worker's Compensation</b>	Immediately	Employer paid	<ul style="list-style-type: none"> <li>Automatically</li> </ul>
<b>Retirement Savings Plan</b>	After 6 months	4% Employee contribution/ 12% Employer contribution. ECCTA contribution amount increases every ten years of service.	<ul style="list-style-type: none"> <li>Can contribute up to IRS maximum</li> <li>Income tax advantages</li> <li>Choice of investment options</li> <li>Will accept rollover contributions from a qualified plan</li> </ul>

NOTE: All original appointments to regular full-time positions shall be tentative and subject to an initial probationary period of six (6) months.

Descriptions of these plans do not include the important legal definitions or limitations that are in plan documents or plan contracts governing your benefits. Therefore, this summary does not replace those legal documents and in case of conflict, those legal documents govern your benefits. Since further conditions affecting Tri Delta Transit cannot be foreseen, Tri Delta Transit reserves the right to amend or terminate the plans at any time, subject to notice. Although any change in a plan or the termination of a plan will not affect the benefits paid to plan members before the date the plan was changed or ended, such change may result in reduced levels of benefits or benefit coverage, after the effective date of any such change.