



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

Board of Directors Meeting Agenda

Wednesday June 23, 2021

4:00pm

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available online: www.trideltatransit.com

On March 12, 2020, in response to the increasing threat posed by the Coronavirus, California Governor Newsom issued Executive Order N-25-20 which suspends meeting requirements of the Brown Act and Bagley-Keene Act.

The order authorizes state and local bodies to hold public meetings by teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local or state agencies.

On June 11, 2021, the Governor issued Executive Order N-08-21 to begin the winding down of 58 executive orders, The provision for waiving all requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting remains in place until June 30, 2021, upon which it will expire subject to individual conditions.”

Members of the Board of Directors or members of the public can attend the meeting from a laptop or a phone:

Click to join Zoom Meeting:

<https://zoom.us/j/99420999810?pwd=d0NlVDdSYjhUQWJyclJlOHdWMG1RUT09>

OR

Go to: <https://zoom.us/join>, then enter meeting ID: 994 2099 9810. Then click join. Then enter passcode: 571719

OR

Dial: 1 669 900 6833 US

Meeting ID: 994 2099 9810

- Public comments can be submitted via e-mail to CEO@trideltatransit.org Comments received one hour prior to the meeting will be distributed to the members of the Board of Directors and summarized in the minutes.



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Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Limited English Proficiency (LEP) information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Shanelle Scales-Preston
 - a. Roll Call

2. **Pledge of Allegiance**

3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on Page 3 of this agenda.

4. **Chair's Report:** Chair Shanelle Scales-Preston

5. **Consent Calendar (ACTION ITEM):** Minutes, Financial Report, and Marketing Activities Report (*see attachment: tab #1*)
 - a. Minutes of the Board of Directors meeting of May 26, 2021
 - b. Financial Report
 - c. Marketing and Customer Service Activities Report

Requested Action: Approve items 5a, 5b, and 5c

6. **CEO's Report:** Jeanne Krieg
 - a. **Operations Report** (*see attachment: tab #2*)

Board of Directors:

- City of Antioch
 - Lamar Thorpe
 - Monica Wilson
- City of Brentwood
 - Joel Bryant
 - Barbara Guise
- City of Oakley
 - Sue Higgins
 - Anissa Williams
- City of Pittsburg
 - Merl Craft
 - Shanelle Scales-Preston*
- Contra Costa County
 - Diane Burgis
 - Federal Glover
- Member-at-Large
 - Ken Gray **

* Chair: FY 2020-21

** Vice-chair: FY 2020-21

**Board of Directors Meeting Agenda
Wednesday June 23, 2021**

7. ACTION and DISCUSSION ITEMS

- a. **ACTION ITEM:** BART Paratransit Cost-Sharing Agreement
(see attachment: tab #3)

Requested Action: Adopt Resolution #210623A which authorizes the CEO or her designee to enter into a cost-sharing agreement for paratransit services between ECCTA and BART.

- b. **ACTION ITEM:** Antioch Youth Pass Pilot Program
(see attachment: tab #4)

Requested Action: Adopt Resolution #210623B authorizing the provision of 100 Clipper Cards that are pre-loaded with a 31-day pass to the City of Antioch for distribution to the youth in the community that have the most need. The cost to the City of Antioch would be \$2850 and the cost to Tri Delta Transit would be \$2850.

- c. **ACTION ITEM:** Free Rides Promotion
(see attachment: tab #5)

Requested Action: Adopt Resolution #210623C authorizing the implementation of a free ride promotion for the month of September 2021 on Tri Delta Transit's fixed route, paratransit, and Tri MyRide services.

- d. **ACTION ITEM:** Return to In-person Board Meetings
(see attachment: tab #6)

Requested Action: Decide when the Tri Delta Transit Board of Directors will begin in-person board meetings.

- e. **ACTION ITEM:** FY 2021-22 ECCTA Board of Directors Officers
(see attachment: tab #7)

Requested Action #1: Elect Director-at-large Ken Gray to serve as the chair of the ECCTA Board of Directors for FY 2021-22.

Requested Action #2: Elect Oakley Representative Director Anissa Williams to serve as the vice-chair of the ECCTA Board of Directors for FY 2021-22.

8. Board of Directors Comments

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

9. Adjourn

Next Meeting: July 28, 2021 at 4:00pm, 801 Wilbur Avenue, Antioch, CA 94509

Public Comment Guidelines:

- Persons requesting to address the ECCTA Board of Directors are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

Agenda, staff report, and document availability:

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at ECCTA's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at ECCTA's front desk at the above referenced address during regular business hours.

Americans with Disabilities Act Information:

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the ECCTA parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

Limited English Proficiency (LEP):

Any person with Limited English Proficiency (LEP) who requires language assistance to communicate with the Tri Delta Transit Board of Directors during the meeting should contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to assure language assistance for this meeting.

Anticipated action by the Board of Directors:

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.

TAB 1

Agenda Item #5

Consent Calendar (ACTION ITEM): Minutes, Financial Report and
Marketing Activities Report

Board of Directors Meeting

Wednesday June 23, 2021

ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509

EASTERN CONTRA COSTA TRANSIT AUTHORITY
Antioch - Brentwood - Pittsburg - Oakley and Contra Costa County

MINUTES

May 26, 2021

The Eastern Contra Costa Transit Authority (ECCTA) meeting was called to order remotely via Zoom by Chair Shanelle Scales-Preston at 4:00 P.M.

Chair Scales-Preston announced that due to public health recommendations related to COVID-19, also known as coronavirus, and consistent with Contra Costa County's Shelter in Place Order as well as the Governor's Executive Order N-29-20, which suspends certain provisions of the Bagley-Keene Open Meeting Act and the Brown Act, the Tri Delta Transit Board meeting offered a Zoom and teleconferenced option for Boardmembers, staff members, and members of the public.

Chair Scales-Preston reported that the meeting was being recorded; General Counsel Ben Stock and scribe Anita Tucci-Smith were attending remotely and were on the telephone; those present and those on the telephone whether Boardmembers, staff, or members of the public were identified; and all votes were to be Roll Call votes.

ROLL CALL / CALL TO ORDER

BOARDMEMBERS

PRESENT: Joel Bryant (Brentwood); Diane Burgis (Contra Costa County); Merl Craft* (Pittsburg); Federal Glover* (Contra Costa County); Barbara Guise (Brentwood); Sue Higgins (Oakley); Lamar Thorpe (Antioch); Monica Wilson (Antioch); Ken Gray (Director-at Large/Vice Chair); and Shanelle Scales-Preston (Pittsburg/Chair)
*Arrived after Roll Call

ABSENT: Anissa Williams (Oakley)

STAFF PRESENT: Jeanne Krieg, Chief Executive Officer (CEO)
Steve Ponte, Chief Operating Officer (COO)
Ben Stock, General Counsel
Maria Arce, Chief Communications Officer
Kevin Moody, Director of Maintenance
Joe Chappelle, Manager of Administrative Services
DeAnna Perry, Manager of Accessible Services
Leeann Loroño, Manager of Customer Service and Marketing
Uriel Diaz, Special Project Analyst
Tania Babcock, Executive Assistant

OTHERS

PRESENT: Yevette McNeese, First Transit General Manager

Myeisha Williams, First Transit Assistant General Manager
Angie Johnson, First Transit Safety Manager
Mark Elias, First Transit Regional Vice President
Michael Daugelli, Board Alternate
Nancy Parent, Board Alternate
Matthew Carson, Guest

PLEDGE OF ALLEGIANCE

Chair Scales-Preston led the Pledge of Allegiance.

PUBLIC COMMENT

Michael Daugelli, Antioch, explained that he had been learning about the WiFi system on the buses and would try out the system in the near future. He thanked Tri Delta Transit staff for educating him on the WiFi system.

CHAIR'S REPORT

There was no Chair's Report.

CONSENT CALENDAR

On motion by Director Guise, seconded by Director Higgins, ECCTA Boardmembers adopted the Consent Calendar, as follows, which carried by the following Roll Call vote:

- A. Minutes of the Board of Directors meeting of April 28, 2021
- B. Financial Report
- C. Marketing and Customer Service Activities Report

AYES: Bryant, Burgis, Glover, Gray, Guise, Higgins, Thorpe, Wilson, Scales-Preston
NOES: None
ABSTAIN: None
ABSENT: Craft, Williams

CHIEF EXECUTIVE OFFICER'S REPORT

- A. Operations Report

Chief Executive Officer Jeanne Krieg highlighted what had occurred with Tri Delta Transit since the last Board meeting, which as earlier reported including the resignation of Maria Arce, Chief Communications Officer, who had moved out of the area. In her place, Leeann Loroño had been hired as the new Manager of Customer Service & Marketing.

Ms. Krieg explained that Ms. Loroño had recently worked as the Director of Operations and Communications with the Pittsburg Chamber of Commerce and had a background which included marketing and senior management positions with a number of agencies.

Mr. Krieg added that also as earlier reported, Administrative Assistant Carole Barerra would be retiring in July after 15 years with Tri Delta Transit. A current employee had been promoted to Carole's position and recruitment for a new Customer Service Associate was in process.

Ms. Krieg reported that the Oakley Park & Ride lot construction continued, and while there had been a few minor issues, the Oakley city staff had been great to work with and project completion was anticipated in late September 2021.

With respect to the opportunity presented by First Transit last December to operate a three-year semi-autonomous electric vehicle demonstration in partnership with First Transit, Perrone Robotics, and Green Power Motor Company, Ms. Krieg stated the vehicle was scheduled to be on site June 14, with testing to begin mid-July. Perrone was negotiating with the Contra Costa County Fairgrounds to use their facility for testing. After testing, negotiation of an agreement and an agreement of a route, service on the vehicle would be rolled out. The route location was limited by the top speed of 35 mph when the vehicle was in automatic mode, with a range of 150 miles.

Another major project in process involved the Clipper® Mobile App, where Clipper® cards could be loaded onto an iPhone or Apple Watch. The Android version was now also available.

Ms. Krieg reported that the annual Shred-It event had been very successful and many had expressed sincere appreciation for the event, which it was hoped would continue next year with a bigger or an additional truck since the truck used this year had been completely filled.

Ms. Krieg also reported that staff had been working with the Metropolitan Transportation Commission's (MTC's) contractor on the Transportation Development Act (TDA) Performance Audit, a triennial event to verify that funding was being spent as intended. The final report, with no findings, would be presented next month.

In pandemic-related news, Ms. Krieg reported that none of the safety protocols had changed; staff and passengers were wearing masks. She noted that when the state reopened on June 15, she anticipated issues with respect to mask wearing given that the Department of Transportation (DOT) had mandated that masks would be required on public transportation and on airplanes until September 13, 2021. She stated that inconsistent rules would set Tri Delta Transit operators up for conflict. Given that concern, she commented that many agency representatives were working with the American Public Transportation Association (APTA) to work toward consistency in the rules.

Ms. Krieg reported that BART planned to return to full service on August 30, 2021 and Tri Delta Transit would follow suit. She commented that Tri Delta Transit was very fortunate in that it did not have to lay anyone off during the pandemic and instead had found a way to keep everyone on the payroll. While many transit agencies had been struggling to hire drivers when returning to normal service, Tri Delta Transit was doing okay, although the hiring and training of new operators remained an ongoing process.

Ms. Krieg added that when returning to normal, ridership was slowly creeping up. Fixed route was now at 60 percent of normal with paratransit at 52 percent of normal, and every month got a bit better. Tri Delta Transit was doing better than the national statistics which identified ridership at about 45 percent of normal. Statistics had shown that suburban ridership had decreased during the pandemic but never as severe as the urban operators, and with things opening up, suburban recovery had been faster, which demonstrated the critical need suburban transit systems filled in that many essential workers relied on public transportation to get to work, and many low-income people who didn't have a choice depended on suburban operators to get them where they needed to go.

Ms. Krieg reported that thieves had been cutting the fence at the east yard and stealing catalytic converters off the buses. The fence had to be repaired three times and five converters had been lost. Anti-theft devices on the catalytic converters had been installed, although those had also been breached. To address the theft concerns, a night security patrol would be employed until a better plan could be created to stop the problem.

Ms. Krieg also referred to the shooting this date at Santa Clara Valley Transportation Authority (VTA) and advised that she had reached out to them on behalf of the Board to express Tri Delta Transit's sorrow and to offer any assistance that might be required.

Director Burgis requested that Ms. Krieg write a letter to the County Health & Human Services Department to create some consistent COVID-19 regulations throughout the county, and Ms. Krieg clarified that the County had been great to work with. The real issue was with the Department of Transportation (DOT).

Ms. Burgis referred to the ridership numbers and verified with Ms. Krieg that Tri Delta Transit ridership was ahead of the curve and way ahead of BART ridership.

ACTION AND DISCUSSION ITEMS

A. Conflict-of-Interest Code Amendment

Executive Assistant Tania Babcock explained that the recent change of the Chief Communications Officer's title to Manager of Customer Service and Marketing, which had been a designated position in the Conflict-of-Interest Code would require an amendment to that code. The amended Conflict-of-Interest Code would then have to be submitted to the Clerk of the Contra Costa County Board of Supervisors.

Ms. Babcock recommended the adoption of Resolution 210526A to amend the list of designated positions in ECCTA's Conflict-of-Interest Code.

On motion by Director Thorpe, seconded by Director Guise, ECCTA Boardmembers adopted Resolution 210526A authorizing the Chief Executive Officer to amend the list of designated positions in Eastern Contra Costa Transit Authority's Conflict-of-Interest Code, carried by the following Roll Call vote:

AYES: Bryant, Burgis, Glover, Gray, Guise, Higgins, Thorpe, Wilson, Scales-Preston
NOES: None
ABSTAIN: None
ABSENT: Craft, Williams

B. Drug and Alcohol Program Update

Manager of Administrative Services Joe Chappelle advised that the Department of Transportation (DOT) and the Federal Transit Administration (FTA) performed random drug and alcohol testing of its safety-sensitive employees, which tests would be conducted throughout all hours of safety-sensitive operation including hours that would be considered after normal business hours. ECCTA currently used Frigard Chiropractic in Antioch as its sole collection site and wanted to use a second company to perform random drug and alcohol tests. ECCTA had contacted USA Mobile Drug Testing, which was properly trained and regularly performed after-hours collections to perform that service. He stated that new forms had been created and USA Mobile's contact information had been added to ECCTA's Drug and Alcohol Program. He recommended the approval of Resolution 210526B to authorize the addition of USA Mobile Drug Testing as a collection site for drug and alcohol testing.

On motion by Director Glover, seconded by Director Burgis, ECCTA Boardmembers adopted Resolution 210526B authorizing the addition of USA Mobile Drug Testing as a collection site for drug and alcohol testing as required by the DOT and the FTA, carried by the following vote:

AYES: Bryant, Burgis, Craft, Glover, Gray, Guise, Higgins, Thorpe, Wilson, Scales-Preston
NOES: None
ABSTAIN: None
ABSENT: Williams

C. Installation of Electric Charging Stations

Mr. Chappelle stated that on January 27, 2017, the Board had approved a contract for six electrical vehicle charging stations as well as others to be installed in the future to comply with California's zero emission goals.

Mr. Chappelle added that on April 15, 2021, an IFB for the installation of two electric bus chargers had been mailed to 18 firms, publicly advertised, and posted on ECCTA's website. On April 26, 2021, five firms had attended a pre-bid meeting, and on May 17, 2021 ECCTA had received six responsive bids from six firms. El Camino Electrical Services had come in as the lowest responsible bidder with a bid of \$88,866. He recommended the adoption of Resolution 210526C authorizing the CEO to enter into a contract with El Camino Electrical Services for \$97,753, which included a 10 percent contingency.

Director Glover verified with Ms. Krieg that the electric charging stations were not rapid chargers, that they were just for buses, and that charging required four hours or more, conducted after the hours of operation.

On motion by Director Glover, seconded by Director Higgins, ECCTA Boardmembers adopted Resolution 210526C authorizing the CEO to enter into a contract for the installation of two electric bus charging stations with El Camino Electrical Services for \$93,753, which includes a 10 percent contingency, carried by the following vote:

AYES: Bryant, Burgis, Craft, Glover, Gray, Guise, Higgins, Thorpe, Wilson, Scales-Preston
NOES: None
ABSTAIN: None
ABSENT: Williams

D. Proposed Fiscal Year 2021-2022 ECCTA Budget

Chief Operating Officer (COO) Steve Ponte presented the Fiscal Year 2021-2022 ECCTA Budget and noted that most of the budget was spent on purchased transportation so fuel prices and the number of passengers were critical factors in the budget. He reported that materials and supplies had gone up \$500,000 based on the cost of fuel from \$2.51 to \$4.75/gallon, and gasoline from \$2.69 to \$3.25/gallon. Everything else was about the same although ridership remained light because of the uncertainties involved. This would be the first year that the capital budget had been separated out, the total cost versus what was provided from the match. The total capital budget was identified as \$15,434,677 and the local match of local monies was \$4,103,457. For Fiscal Year 2021-22, the operating budget was \$27,596,772 and the capital budget was \$15,434,677, which were all fully funded through Transportation Development Act (TDA) and State Transit Assistance (STA) funds, Measure J, and local monies. There would still be a reserve.

Mr. Ponte requested approval of Resolution 210526D approving the proposed FY 2021-2022 ECCTA operating and capital budgets.

In response to Vice Chair Gray with respect to fuel hedging, Mr. Ponte explained that ECCTA had looked at fuel hedging, although that option had ultimately proven not to be the benefit it had hoped to be in that it was too much of a gamble.

Mr. Ponte also explained, when asked, that only four of Tri Delta Transit's buses out of a total of 62 were electric, and given the electric prices, how buses were charged and PG&E costs, it was cheaper to run a diesel bus than an electric bus.

On motion by Director Guise, seconded by Director Thorpe, ECCTA Boardmembers adopted Resolution 210526D approving the proposed Fiscal Year 2021-2022 ECCTA operating and capital Budget, carried by the following vote:

AYES: Bryant, Burgis, Craft, Glover, Gray, Guise, Higgins, Thorpe, Wilson, Scales-Preston
NOES: None
ABSTAIN: None
ABSENT: Williams

BOARD OF DIRECTORS COMMENTS

Each member of the Board was individually asked for comments.

Director Higgins asked if Tri Delta Transit had considered joining Marin Clean Energy as its electricity provider, and Ms. Krieg explained that had not been an option in Antioch.

Mr. Ponte confirmed it was not only not an option but Tri Delta Transit was connected with PG&E for at least 10 years given the agreement with PG&E to provide the necessary transformers to provide bus charging for the Tri Delta Transit facility.

Chair Scales Preston welcomed Leeann Loroño to Tri Delta Transit.

ADJOURNMENT

The meeting of the Eastern Contra Costa Transit Authority adjourned at 4:41 P.M. to June 23, 2021 at 4:00 P.M. in the ECCTA Administration Facility, 801 Wilbur Avenue, Antioch, California.

Respectfully submitted,

Anita L. Tucci-Smith

TRI DELTA TRANSIT
Income Statement - Comparison to Annual Budget
As of May 31, 2021
(unaudited)

| | YTD Actual | | | YTD Budget | | | YTD Variance <i>favorable/(unfavorable)</i> | | | FY21 Full Year Budget | | | YTD % of Fiscal Year Budget | | |
|--------------------------------------|---------------|---------------|--------------|---------------|---------------|--------------|--|----------------|----------------|-----------------------|---------------|--------------|--------------------------------|-------|------|
| | ECCTA | FR | DR | ECCTA | FR | DR | ECCTA | FR | DR | ECCTA | FR | DR | ECCTA | FR | DR |
| OPERATING REVENUES | | | | | | | | | | | | | | | |
| Passenger Fares | \$ 520,979 | \$ 214,097 | \$ 306,882 | \$ 1,855,333 | \$ 1,499,478 | \$ 355,855 | \$ (1,334,354) | \$ (1,285,381) | \$ (48,973) | \$ 2,024,000 | \$ 1,635,794 | \$ 388,206 | 26% | 13% | 79% |
| Other Income | \$ 157,938 | | \$ 157,938 | \$ 284,166 | \$ 146,666 | \$ 137,500 | \$ (126,228) | \$ (146,666) | \$ 20,438 | \$ 310,000 | \$ 160,000 | \$ 150,000 | 51% | | 105% |
| <i>Total Operating Revenues:</i> | \$ 678,917 | \$ 214,097 | \$ 464,820 | \$ 2,139,499 | \$ 1,646,144 | \$ 493,355 | \$ (1,460,582) | \$ (1,432,047) | \$ (28,535) | \$ 2,334,000 | \$ 1,795,794 | \$ 538,206 | 29% | 12% | 86% |
| OPERATING EXPENSES | | | | | | | | | | | | | | | |
| Purchased Transportation | \$ 12,998,502 | \$ 9,952,689 | \$ 3,045,813 | \$ 15,429,620 | \$ 11,063,366 | \$ 4,366,254 | \$ 2,431,118 | \$ 1,110,677 | \$ 1,320,441 | \$ 16,832,314 | \$ 12,069,127 | \$ 4,763,187 | 77% | 82% | 64% |
| Materials and Supplies | \$ 2,213,611 | \$ 1,763,970 | \$ 449,641 | \$ 3,615,251 | \$ 2,968,433 | \$ 646,818 | \$ 1,401,640 | \$ 1,204,463 | \$ 197,177 | \$ 3,943,911 | \$ 3,238,291 | \$ 705,620 | 56% | 54% | 64% |
| Salaries & Benefits | \$ 4,403,999 | \$ 3,852,086 | \$ 551,913 | \$ 4,744,002 | \$ 4,127,282 | \$ 616,720 | \$ 340,003 | \$ 275,196 | \$ 64,807 | \$ 5,175,276 | \$ 4,502,490 | \$ 672,786 | 85% | 86% | 82% |
| Services | \$ 793,402 | \$ 632,391 | \$ 161,011 | \$ 1,011,126 | \$ 808,901 | \$ 202,225 | \$ 217,724 | \$ 176,510 | \$ 41,214 | \$ 1,103,046 | \$ 862,438 | \$ 220,610 | 72% | 72% | 73% |
| Other | \$ 186,855 | \$ 158,175 | \$ 28,480 | \$ 320,603 | \$ 302,847 | \$ 17,756 | \$ 133,948 | \$ 144,672 | \$ (10,724) | \$ 349,750 | \$ 330,379 | \$ 19,371 | 53% | 48% | 147% |
| Casualty and liability insurance | \$ 503,513 | \$ 453,673 | \$ 49,840 | \$ 566,904 | \$ 527,221 | \$ 39,683 | \$ 63,391 | \$ 73,548 | \$ (10,157) | \$ 618,442 | \$ 575,151 | \$ 43,291 | 81% | 79% | 115% |
| Utilities | \$ 180,885 | \$ 182,970 | \$ 17,915 | \$ 143,176 | \$ 136,018 | \$ 7,158 | \$ (37,709) | \$ (26,952) | \$ (10,757) | \$ 156,193 | \$ 148,384 | \$ 7,809 | 116% | 110% | 229% |
| Taxes | \$ 15,567 | \$ 12,626 | \$ 2,941 | \$ 21,885 | \$ 19,331 | \$ 2,654 | \$ 6,418 | \$ 6,705 | \$ (287) | \$ 23,983 | \$ 21,088 | \$ 2,895 | 65% | 60% | 102% |
| <i>Total Operating Expenses:</i> | \$ 21,296,134 | \$ 16,988,580 | \$ 4,307,554 | \$ 25,852,667 | \$ 19,953,399 | \$ 5,899,268 | \$ 4,556,533 | \$ 2,964,819 | \$ 1,591,714 | \$ 28,202,917 | \$ 21,767,348 | \$ 6,435,569 | 76% | 78% | 67% |
| NON-OPERATING REV | | | | | | | | | | | | | | | |
| Federal Funds | \$ 6,570,432 | \$ 5,979,093 | \$ 591,339 | \$ 8,009,839 | \$ 4,779,138 | \$ 3,230,701 | \$ (1,439,407) | \$ 1,199,955 | \$ (2,639,362) | \$ 8,738,008 | \$ 5,213,606 | \$ 3,524,402 | 75% | | 17% |
| State Funds | \$ 12,032,422 | \$ 9,080,607 | \$ 2,951,815 | \$ 13,228,046 | \$ 11,584,746 | \$ 1,643,300 | \$ (1,195,624) | \$ (2,504,139) | \$ 1,308,515 | \$ 14,430,595 | \$ 12,637,905 | \$ 1,792,690 | 83% | 72% | 165% |
| Local Funds | \$ 1,624,567 | \$ 664,762 | \$ 959,805 | \$ 792,534 | \$ 261,536 | \$ 530,998 | \$ 832,033 | \$ 403,226 | \$ 428,807 | \$ 864,584 | \$ 265,313 | \$ 579,271 | 188% | 233% | 166% |
| Inter-Operator Agreements | \$ 3,049,550 | \$ 3,049,550 | \$ - | \$ 1,677,252 | \$ 1,677,252 | \$ - | \$ 1,372,298 | \$ 1,372,298 | \$ - | \$ 1,829,730 | \$ 1,829,730 | \$ - | 167% | | 167% |
| Interest & Other Misc Income | \$ 336,768 | \$ 335,792 | \$ 976 | \$ 5,497 | \$ 4,583 | \$ 914 | \$ 331,271 | \$ 331,209 | \$ 62 | \$ 6,000 | \$ 5,000 | \$ 1,000 | 5613% | 6716% | 98% |
| <i>Total Non-operating Revenues:</i> | \$ 23,613,739 | \$ 19,109,804 | \$ 4,503,935 | \$ 23,713,168 | \$ 18,307,255 | \$ 5,405,913 | \$ (99,429) | \$ 802,549 | \$ (901,978) | \$ 25,868,917 | \$ 19,971,564 | \$ 5,897,363 | 91% | 96% | 76% |
| EXCESS REV(EXP) | \$ 2,996,522 | \$ 2,335,321 | \$ 661,201 | \$ - | \$ - | \$ - | \$ 2,996,522 | \$ 2,335,321 | \$ 661,201 | \$ - | \$ - | \$ - | | | |

Agenda Item #5b
Eastern Contra Costa Transit Authority
Board of Directors Meeting
June 23, 2021

Staff Report to ECCTA Board of Directors

Meeting Date: June 23, 2021

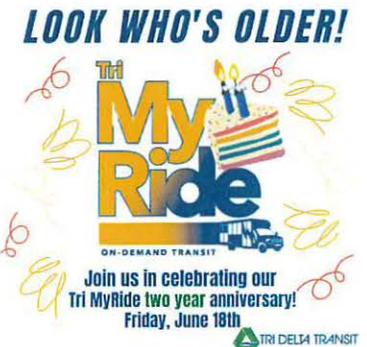
Agenda Item: Marketing/Communications Activities – Agenda Item #5c

Lead Staff: Leeann Loroño, Manager of Customer Service and Marketing

Approved: Jeanne Krieg, Chief Executive Officer 

Tri Delta Transit strives to provide top notch service to our customers and the community. Here are some projects marketing has been working on over the past transitional month.

CURRENTLY IN PROGRESS:

| | |
|---|--|
|  | <p>Happy Birthday Tri Delta Transit:</p> <p>Tri Delta Transit began operating service on June 6, 1977. In recognition of this milestone, marketing posted social media posts and geo-targeted advertisement featuring photos from 1977.</p> <p>In addition, we worked with partners.</p> |
|  | <p>Tri MyRide 2nd Anniversary</p> <p>Tri MyRide turned two on Friday, June 18th. To celebrate we created a social media campaign, as well as hosted an in-service celebration with bus operators.</p> <p>Congratulations all those who worked so hard on this program, and continue to do so.</p> |

CDC REQUIREMENTS HAVE CHANGED

SOCIAL DISTANCING IS NO LONGER REQUIRED
 Passenger capacity will increase.



MASKS ARE REQUIRED
 at ALL TIMES inside the bus

Thank you for your patience and cooperation. 

COVID Regulation Changes effective June 15th

With the change in social distancing but the enforcement of masks still, marketing changed out the social distancing clings on all transportation (62 fixed, 30 paratransit, 6 Medvans, 8 Tri My Rides). Clings were done in Spanish and English.

In addition, a social media campaign sent notification of changes, as well as reminders of when the change went into effect.

Tri Delta Transit
 Published by Albert Berger

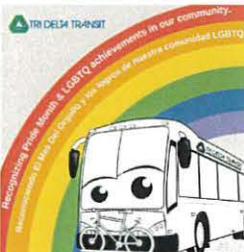
A heat advisory has been issued for much of eastern Contra Costa County for the week of June 14. Please be advised that the inside bus temperature, though slightly cooler than outside, will still be very warm due to the opening and closing of the doors. #Heat... See More

Heat Advisory
 Due to high heat this week, temperature inside buses will be higher than usual due to opening/closing doors.
 PLEASE PREPARE AS BEST YOU CAN.



TRI DELTA TRANSIT

Reconocemos y celebramos los logros LGBTQ en nuestra comunidad LGBTQ



JOIN US FOR JUNETEENTH!
 We're so glad to have your support!

PLEASE SUPPORT LOCAL BUSINESSES AND HELP IN OUR COMMUNITY

TO ALL THE GREAT DADS OUT THERE!
HAPPY FATHER'S DAY
 FROM TRI DELTA TRANSIT



Special Social Media Posting

To further participate in the community and increase our partners and reach, marketing has published social media posts marking holidays and days of significance.

In addition, marketing is adding in special notifications to our riders – such as the heat advisory, since temperatures on the buses can still be very warm.

During these times of ever changing rules & schedules

BE KIND
 to your **BUS DRIVER** and **EACH OTHER!**



DRIVERS will do their best to inform and assist you!

Kindness Campaign

In anticipation of possible confusion over changing rules, marketing will run a kindness message for bus operators and patrons in both English and Spanish.

CONTINUING PROGRAMS/CAMPAIGNS:

| | |
|--|---|
|  <p>TRI DELTA TRANSIT SCHEDULE INFORMATION INFORMACIÓN DEL HORARIO</p> <p>FOR INFORMATION: Print and view schedule: https://www.tdta.com For trip planning and real-time information download the app: TD Transit Speak with a Tri Delta Transit representative: 925-754-4040 Hablar con un representante de Tri Delta Transit: 925-754-4040</p> <p>FARE INFORMATION: For detailed information visit: https://www.tdta.com Tri Delta Transit accepts cash, Clipper or Tri Delta Transit bus passes for fare payment. Tri Delta Transit also accepts Clipper, Tri Delta Transit passes for fare payment. Tri Delta Transit also accepts Clipper, Tri Delta Transit passes for fare payment.</p> | <p>Schedule Information Car Cards:</p> <p>Riders have appreciated the access to information with the rack cards.</p> <p>Marketing will continue its efforts by creating car cards for 75 fixed route buses to be installed over the next several weeks.</p> |
|  <p>HELP KEEP OUR BUS STOPS SAFE AND CLEAN</p> <p>REPORT BUS STOP CONCERNS</p> <p>Scan the QR code to download Tri Delta Watch app.</p> | <p>Bus Stop Watch App</p> <p>Marketing has continued to promote the use of the Tri Delta Watch app to bus operators as a tool to report bus stop issues.</p> |
|  <p>TRI DELTA TRANSIT</p> <p>Stay connected during your trip.</p> <p>FREE Wi-Fi</p> <p>GET INFO</p> | <p>WiFi</p> <p>Tri Delta Transit passengers are enjoying access to free WiFi on all fixed route, paratransit, and Tri MyRide vehicles.</p> <p>Marketing continues to advertise and educate about this free service through the Chronicle. In May, we received 120 clicks and 52,218 impressions.</p> |

| | |
|---|---|
|  | <p>Transit App</p> <p>Marketing continues to promote the Transit app through social media and the Grapevine.</p> |
|  | <p>Clipper Start & Clipper Card giveaway:</p> <p>Tri Delta Transit continues to market Clipper Start and to fulfill requests for free clipper cards. Last month, 673 requests have been submitted.</p> |
|  | <p>WiFi on Wheels:</p> <p>Tri Delta Transit is offering Community Based Organizations the opportunity to sign up for 3-hour blocks of free WiFi at their site.</p> <p>Marketing will continue to work on opportunities for this program.</p> |
| <p>Easy Book </p> <p>On-line bookings for Tri Delta Transit Paratransit</p> | <p>Paratransit:</p> <p>Marketing is continuing to develop a direct mail piece to current paratransit passengers and their families that will alert them to this new on-line booking system, WiFi installation, and Mobility on Demand. We hope to have the drafts complete in a month.</p> |

Upcoming Campaigns:

| | |
|--|--|
|  | <p>School Pool – Now called Pass2Class</p> <p>Tri Delta Transit is working with 511CC to welcome students back to public transit in the fall, by allowing qualified students to receive a 20-ride pass in the fall.</p> <p>511 Contra Costa has requested 1,500 passes in preparation for their program. We are awaiting notification so that we can assist in marketing.</p> |
|  | <p>New schedule:</p> <p>With the lifting of COVID restrictions, marketing has begun developing return to full schedule materials for marketing and customer notification, effective July 4, 2021.</p> <p>Marketing has begun the process of designing and printing 40,000 copies of an updated fixed route bus schedule. The projected effective date is August 30, 2021.</p> <p>Note: images are draft signage.</p> |

Please let us know if you have any questions or need further information about any of these materials.

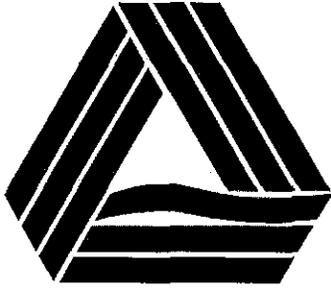
TAB 2

Agenda Item #6a
CEO's Report

Board of Directors Meeting

Wednesday June 23, 2021

ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509



Chief Executive Officer's Report

June 2021

COVID-19 – Recovery

- Masks continue to be required on all buses. We will continue to follow guidance from the Department of Transportation which currently states that masks are required on buses until September 13th.
- Bus capacity, effective June 15th, is 100%.
- Fixed route ridership is slowly increasing slightly and is slightly more than 60% of pre-pandemic levels.
- So far, Tri Delta Transit has been allocated \$10.1 million in COVID relief funding. MTC is determining how the next round of funding will be allocated.
- BART increased the frequency of train service on June 7th so Tri Delta Transit will return to the pre-pandemic schedule on July 4th.
- BART is returning to full service on August 30th – including late night and early morning service. Tri Delta Transit will adjust bus schedules accordingly. (During the pandemic, no Tri Delta Transit routes were eliminated. Frequency was reduced by 30%.)
- It is anticipated that CAL/OSHA's workplace requirements for masks and social distancing will change to align with the State's requirements.

COVID-19 -- Recovery

- Signs regarding masks have been placed on all buses. The signs indicate that social distancing is no longer required.
- All Tri Delta Transit buses, cars, and vans continue to be cleaned and disinfected each evening by our maintenance staff.
- Taking a temperature prior to entering the building is optional.
- Hand sanitizer dispensers and shields will remain on all buses for now.
- Seals indicating ECCTA's certification in APTA's Health and Safety Commitments Program are displayed on all buses.
- All employees have access to gloves, masks, and hand sanitizer.
- Masks are provided to passengers who do not have one.
- Social media is being used as the main vehicle for communicating the changes to rules and service.
- A *Kindness* campaign is being implemented asking our customers to be kind to the operators in anticipation of pushback on the DOT's requirement that masks must be worn on all buses.
- The lobby restrooms have been open to visitors who have business with Tri Delta Transit.

Projects

- Oakley Park & Ride Construction
- One-seat regional paratransit pilot program (pilot extended for six additional months)
- Glydways Dynamic Personal Microtransit East County project
- MTC's Blue Ribbon Task Force recommendations
- On-line paratransit scheduling
- Clipper Start program
- Schedule change in late August
- Tri Delta Transit website update
- Hydrogen fueling station (looking for a source of funds)
- Autonomous vehicle demo (June 2021)
- Expansion of Tri MyRide service area
- Hydrogen bus procurement
- System redesign project
- Phase II: UC Berkeley's PATH IDTO project
- Mobile Emergency Operations bus construction
- CCTA's Design Alternative Assessment for SR4 from I-680 to Hillcrest
- Policy manual update
- Facility electric grid upgrade

Clipper Mobile App

In addition to iPhones and Apple Watches, Clipper can now be loaded on Google Pay. Passengers can transfer their plastic Clipper card to their Android phone or Apple device.

Services Offered

- Fixed route
- ADA and Senior paratransit
- Mobility on Demand
- Tri MyRide
- MedVan

Pending

- Shelter installation
- Bus wash blower
- Lo-No grant
 - Hydrogen buses & station
- Earmark requests:
 - Expansion of Try MyRide
- CCTA planning grant: transit corridor between Hillcrest & Marsh Creek
- Clipper: next generation
 - Funding agreement
 - Site visits for hardware placement
 - Acceptance on paratransit
- Service to Brentwood LMC campus (ON HOLD through Fall 2021)
- Zero emission bus plan implementation

New Employee

Alicia Martinez was selected as our new Customer Service Associate. Alicia's most recent position was Lead Scheduler with First Transit.

FYI

Amenities at Tri Delta Transit's bus stops in east county include:

- 204 benches
- 68 shelters
- 111 trash cans

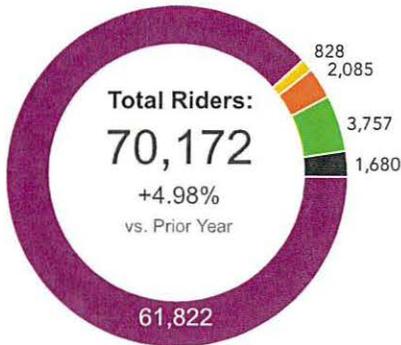
Facility Auction

The facility auction netted \$16,155. We sold three Dodge Grand Caravan minivans, two El Dorado paratransit buses, 15 320-watt solar panels, six hanging LED shop lights, one set of 4 post lifts, and six adjustable height jack stands.



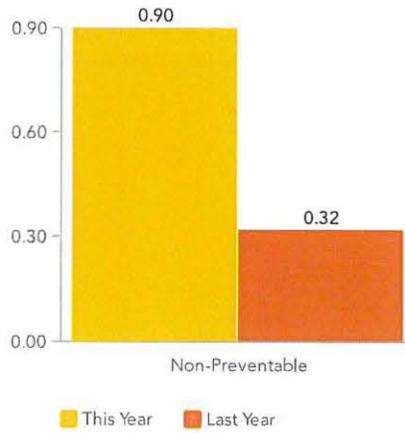
Performance Summary

Ridership

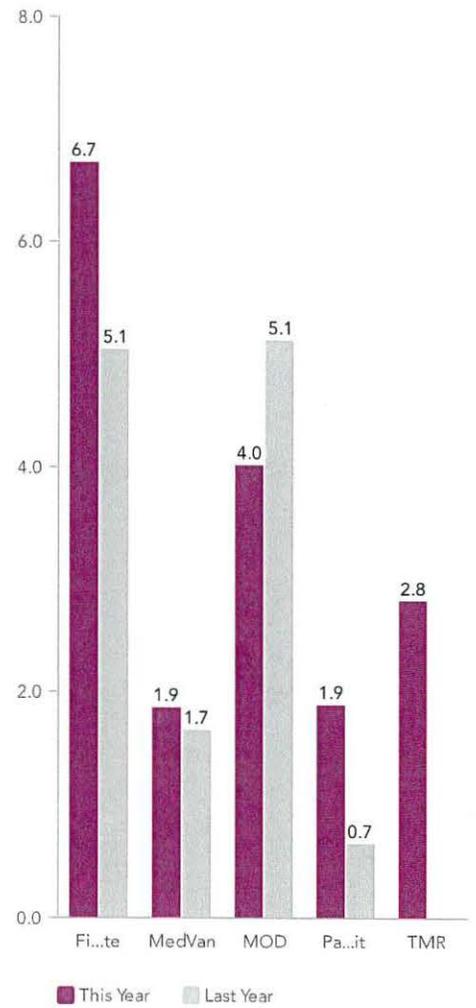


- Fixed Route
- MedVan
- MOD
- Paratransit
- TMR

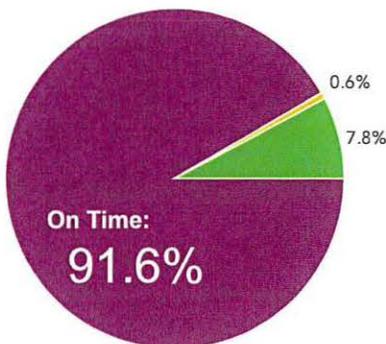
Accidents / 100K Miles



Passengers Per Revenue Hour

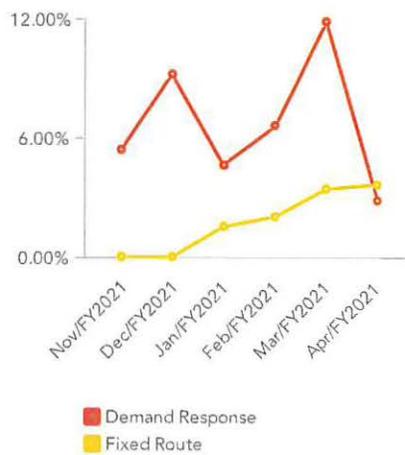


On Time Performance



- On Time
- Early
- Late

Cost Recovery Ratio



Safety Performance

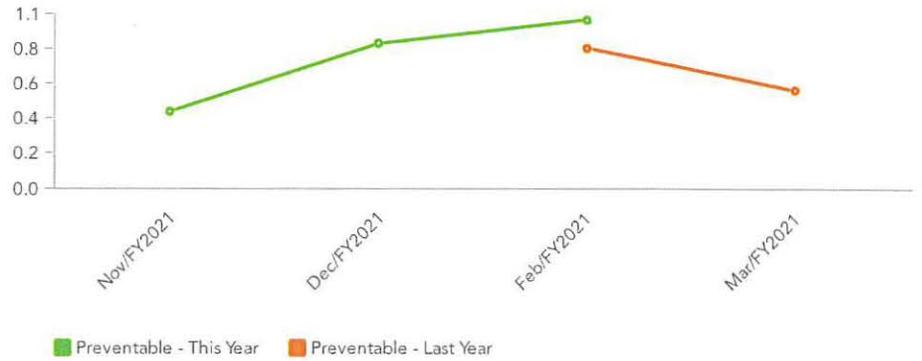
Preventable Accident Report

| | Accidents | Per 100,000 Miles |
|------------|-----------|-------------------|
| Nov/FY2021 | 1 | 0.46 |
| Dec/FY2021 | 2 | 0.87 |
| Feb/FY2021 | 2 | 1.01 |

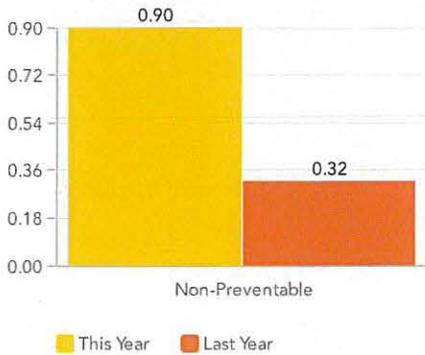
No data

YTD Change No data

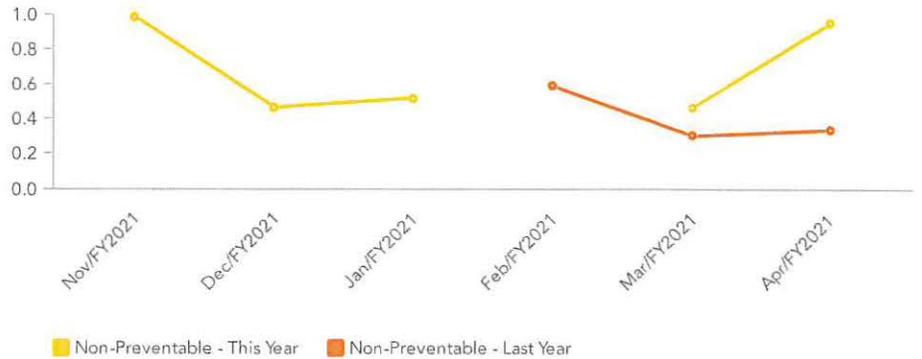
Preventable Accidents Per 100,000 Miles Last Six Months - System Wide



Year To Date - System Wide Accidents Per 100,000 Miles

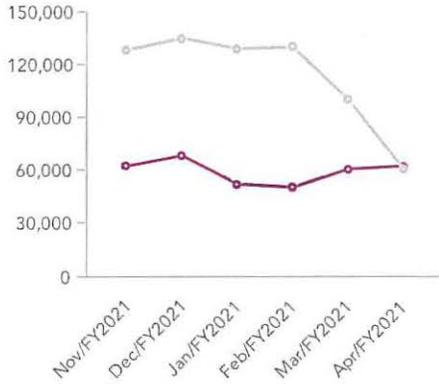


Non-Preventable Accidents Per 100,000 Miles Last Six Months - System Wide



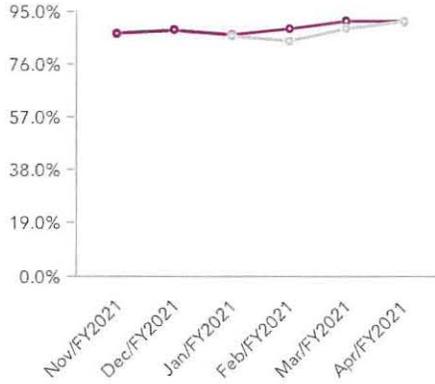
Fixed Route Performance

Total Ridership



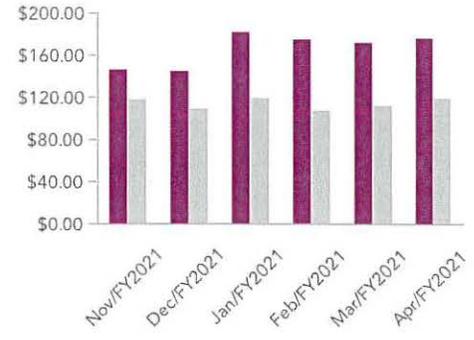
■ This Year ■ Last Year

On Time Performance



■ This Year ■ Last Year

Operating Cost Per Revenue Hour

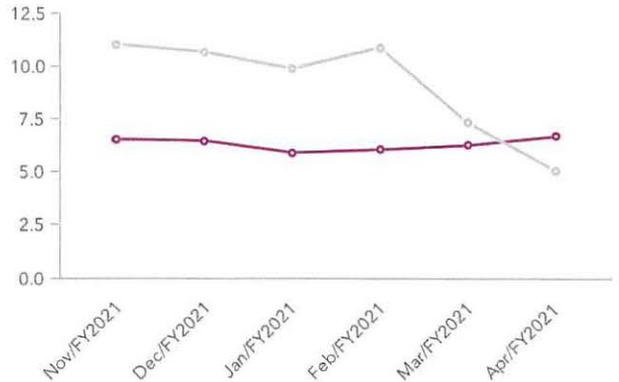


■ This Year ■ Last Year

YTD Report - Fixed Route

| Metric | This Year | Prior Year | % Change |
|-------------------------------|-----------|------------|----------|
| Customer | | | |
| Complaints Per 100k Riders | 25.88 | 39.72 | -34.8% |
| Service | | | |
| % of Trips On Time | 90.99 | 91.18 | -0.2% |
| Ridership Per Rev. Hour | 6.70 | 5.05 | +32.7% |
| Roadcalls Per 100k Miles | 0.00 | 0.00 | |
| Financial | | | |
| Operating Costs Per Rev. Hour | 176.18 | 119.20 | +47.8% |
| Ridership | | | |
| Ridership | 61,822.00 | 60,423.00 | +2.3% |

Passengers Per Revenue Hour



■ This Year ■ Last Year

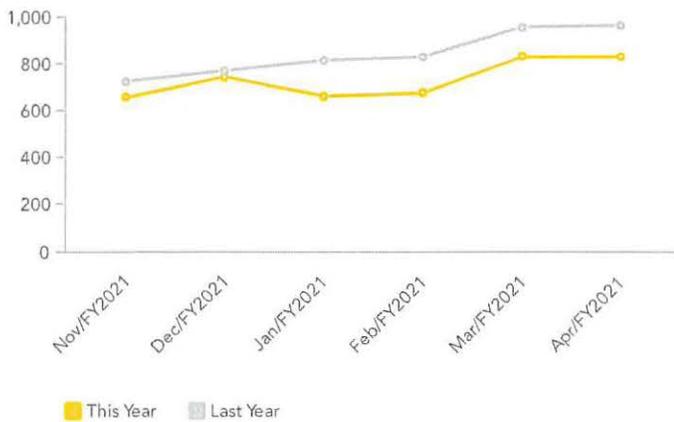
MedVan, Paratransit, and MOD Performance

YTD Report

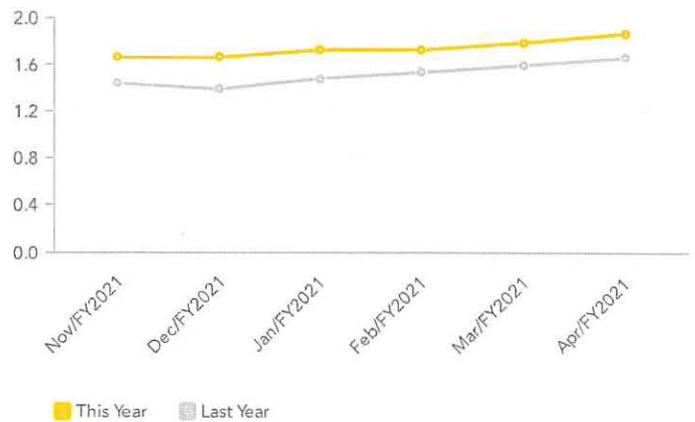
MedVan

| | Metric | This Year | Prior Year | % Change |
|-----------|-------------------------------|-----------|------------|----------|
| Customer | Complaints Per 100k Riders | 0.00 | 208.33 | -100.0% |
| Service | % of Trips On Time | 96.92 | 86.99 | +11.4% |
| | Ridership Per Rev. Hour | 1.86 | 1.66 | +12.0% |
| | Roadcalls Per 100k Miles | 0.00 | 0.00 | |
| Financial | Operating Costs Per Rev. Hour | 122.30 | 63.09 | +93.9% |
| Ridership | Ridership | 828.00 | 960.00 | -13.8% |

Total Ridership



Passengers Per Revenue Hour

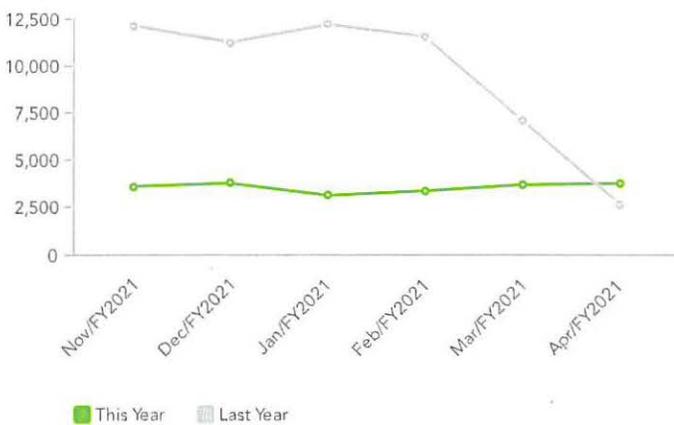


YTD Report

Paratransit

| | Metric | This Year | Prior Year | % Change |
|-----------|-------------------------------|-----------|------------|----------|
| Customer | Complaints Per 100k Riders | 133.08 | 191.42 | -30.5% |
| Service | % of Trips On Time | 94.91 | 73.52 | +29.1% |
| | Ridership Per Rev. Hour | 1.88 | 0.66 | +184.8% |
| | Roadcalls Per 100k Miles | 0.00 | 0.00 | |
| Financial | Operating Costs Per Rev. Hour | 121.06 | 62.80 | +92.8% |
| Ridership | Ridership | 3,757.00 | 2,612.00 | +43.8% |

Total Ridership



Passengers Per Revenue Hour

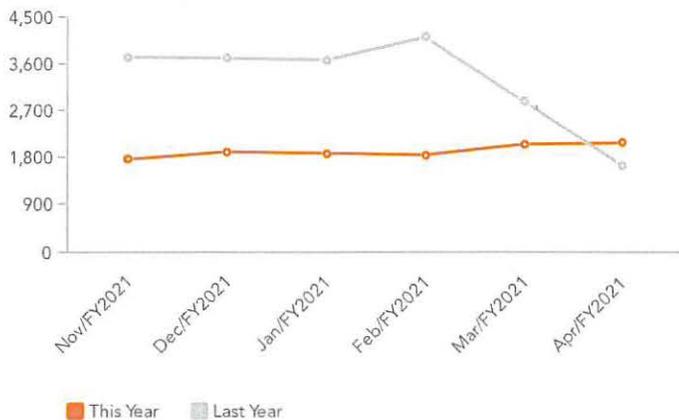


YTD Report

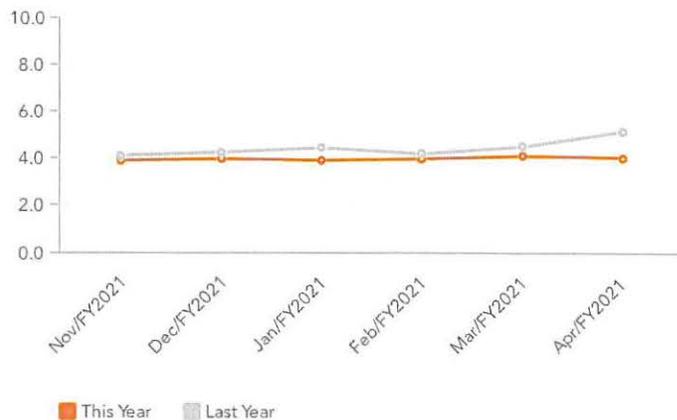
MOD

| | Metric | This Year | Prior Year | % Change |
|-----------|-------------------------------|-----------|------------|----------|
| Customer | Complaints Per 100k Riders | 0.00 | 0.00 | |
| Service | Ridership Per Rev. Hour | 4.01 | 5.13 | -21.8% |
| Financial | Operating Costs Per Rev. Hour | 96.68 | | |
| Ridership | Ridership | 2,085.00 | 1,636.00 | +27.4% |

Total Ridership



Passengers Per Revenue Hour

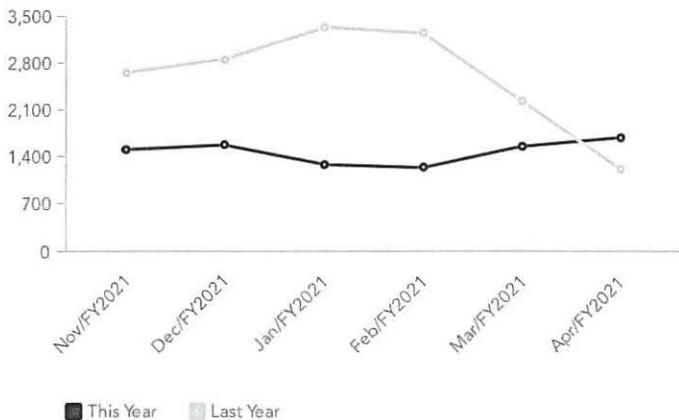


YTD Report

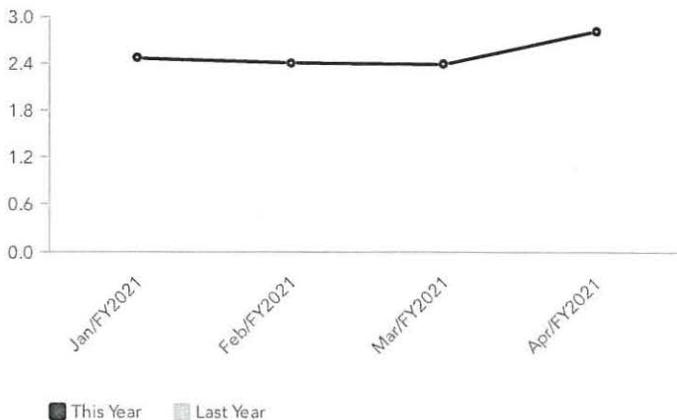
TMR

| | Metric | This Year | Prior Year | % Change |
|-----------|-------------------------------|-----------|------------|----------|
| Customer | Complaints Per 100k Riders | 119.05 | 329.49 | -63.9% |
| Service | Ridership Per Rev. Hour | 2.81 | | |
| Financial | Operating Costs Per Rev. Hour | 116.65 | | |
| Ridership | Ridership | 1,680.00 | 1,214.00 | +38.4% |

Total Ridership



Passengers Per Revenue Hour



TAB 3

Agenda Item #7a

ACTION ITEM: BART Paratransit Cost-Sharing Agreement

Resolution #210623A

Board of Directors Meeting

Wednesday June 23, 2021

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: June 23, 2021
Agenda Item: BART Paratransit Cost-Sharing Agreement – Agenda Item #7a
Lead Staff: Agustin Diaz, Chief Financial Officer
Approved: Jeanne Krieg, Chief Executive Officer 

Background

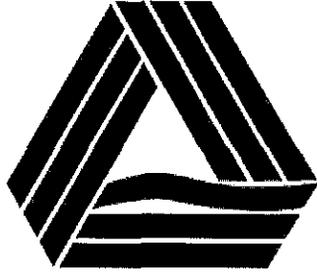
The Americans with Disabilities Act of 1990 requires that BART and ECCTA provide paratransit services within their service areas to individuals who are unable to use public transit services because of their disability. ECCTA has provided paratransit services to all certified ADA paratransit eligible users in its service area, including where ECCTA and BART service areas overlap.

In 1997, ECCTA and BART entered into a cost-sharing agreement whereby BART agreed to reimburse ECCTA for BART's share of the paratransit service that is provided in BART's service area. This agreement expired on June 30, 2000, but BART and ECCTA have since continued to use the same cost-sharing model of the original agreement.

In order for BART to continue reimbursement to ECCTA a renewed agreement is required. The term of this agreement shall be for five years from its effective date, with automatic annual renewals for up to five additional years, for a total term of up to ten years, unless terminated by either party with a 180-day notice of termination.

Requested Action

Adopt Resolution #210623A which authorizes the CEO or her designee to enter into a cost-sharing agreement for paratransit services between ECCTA and BART.



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION # 210623A BART Paratransit Cost-Sharing Agreement

Resolution #210623A authorizes the Chief Executive Officer or her designee, to enter into a cost-sharing agreement for paratransit services between the Eastern Contra Costa Transit Authority (ECCTA) and the San Francisco Bay Area Rapid Transit District (BART)

WHEREAS, Section 223 of the Americans with Disabilities Act of 1990 (“ADA”), 42 U.S.C. § 12143, requires that BART and ECCTA provide paratransit services within their service areas to individuals who are unable, because of their disability, to use public transit services; and

WHEREAS, ECCTA has provided paratransit services to all certified ADA paratransit eligible users in its service area, including where ECCTA and BART service areas overlap; and

WHEREAS, in 1997, ECCTA and BART entered into a cost-sharing agreement whereby BART agreed to reimburse ECCTA for BART’s share of the paratransit service that is provided in BART’s service area; and

WHEREAS, this agreement expired on June 30, 2000, but BART and ECCTA have since continued to use the same cost-sharing model of the original agreement; and

WHEREAS, it is required to renew the agreement between ECCTA and BART under the same terms as the original agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Eastern Contra Costa Transit Authority that it hereby authorizes the Chief Executive Officer or her designee to enter into a renewed Cost-Sharing Agreement for Paratransit Service with BART.

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Shanelle Scales-Preston, Chair

Jeanne Krieg, Chief Executive Officer

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____

TAB 4

Agenda Item #7b

ACTION ITEM: Antioch Youth Pass Pilot Program

Resolution #210623B

Board of Directors Meeting

Wednesday June 23, 2021

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: June 23, 2021
Agenda Item: Antioch Youth Pass Pilot Program – Agenda Item #7b
Lead Staff: Jeanne Krieg, Chief Executive Officer
Approved: Jeanne Krieg, Chief Executive Officer 

Background

- 2008: Tri Delta Transit began a discounted summer youth pass to passengers aged 5-17.
- 2014: To unify the summer youth pass into a county-wide program, Tri Delta Transit staff worked with 511 Contra Costa, WestCAT and County Connection. While County Connection opted to not participate at that time, WestCAT agreed to join with Tri Delta Transit to offer an unlimited-ride summer youth pass to passengers aged 5-17. The program was financially subsidized by 511 Contra Costa.
- 2019: County Connection opted in to the program. 511 Contra Costa continued to be a funding partner.
- 2020: The summer youth program was approved by 511 Contra Costa, County Connection, WestCAT, and Tri Delta Transit. When stay-at-home orders were issued associated with the pandemic, the program was canceled.
- 2021: 511 Contra Costa and County Connection indicated that they were not interested in offering the program in 2021 since stay-at-home orders were uncertain.

Considerations

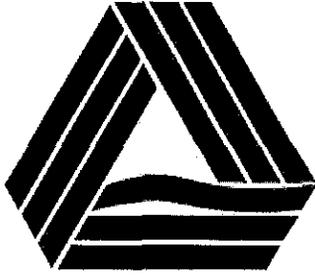
- Tri Delta Transit's summer youth pass program attracted over 300 participants each year and offered young residents of Contra Costa County a way to participate in various youth-oriented summer activities. Additionally, it gave us an opportunity to introduce public transportation to young residents. The lack of financial support from 511 Contra Costa combined with the lack of participation by County Connection as well as the unknown of what Summer 2021 would look like led to the disappointing situation of not having a summer pass in 2021.
- Recently, the Antioch City Council passed a variety of youth-focused measures. The Parks and Recreation Director met with me and we discussed several options

to support those measures. One of the options would be a good test run of a possible future youth pass program:

- Use 100 of the free promotional Clipper cards that were provided to Tri Delta Transit by MTC, load them with a 31-day pass, and distribute them to the youth in the community who have the most need. (Note: these cards usually cost \$5 each)
- The City of Antioch would subsidize ½ of the cost and Tri Delta Transit would subsidize ½ of the cost. Each pass costs \$57. The cost to the City of Antioch would be \$2850. The cost to Tri Delta Transit would be \$2850.
- The City of Antioch will take the lead on the distribution of the 100 pre-loaded Clipper cards.
- When the 31-day program is complete, we will analyze options for future programs aimed at east county youth. The results and recommendations will be presented to the Board of Directors for consideration.

Requested Action

Adopt Resolution #210623B authorizing the provision of 100 Clipper Cards that are pre-loaded with a 31-day pass to the City of Antioch for distribution to the youth in the community that have the most need. The cost to the City of Antioch would be \$2850 and the cost to Tri Delta Transit would be \$2850.



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION # 210623B Antioch Youth Pass Pilot Program

Resolution #210623B authorizes the provision of 100 Clipper Cards that are pre-loaded with a 31-day pass to the City of Antioch for distribution to the youth in the community that have the most need. The cost to the City of Antioch would be \$2850 and the cost to Tri Delta Transit would be \$2850.

WHEREAS, Tri Delta Transit has operated a summer youth pass since 2008; and

WHEREAS, the program has attracted over 300 participants each year and offered young residents of Contra Costa County a way to participate in various youth-oriented summer activities as well as an opportunity to learn how to use public transportation; and

WHEREAS, the uncertainty associated with the pandemic resulted in a pause in the program by the funders (511 Contra Costa) and the participants (County Connection and West CAT); and

WHEREAS, MTC provided ECCTA with a supply of free unloaded Clipper cards that usually cost \$5 each; and

WHEREAS, the Antioch City Council passed a variety of youth-focused measures; and

WHEREAS, Tri Delta Transit desires to support those measures while analyzing possible future youth pass options; and

WHEREAS, the City of Antioch will pay for ½ the cost of the passes and Tri Delta Transit will pay for ½ the cost of the passes.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Eastern Contra Costa Transit Authority that it hereby authorizes the provision of 100 of the free promotional Clipper cards that were provided to Tri Delta Transit by MTC that are loaded with a 31-day pass (value \$57) to the City of Antioch who will distribute them to the youth in the community who have the most need.

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Shanelle Scales-Preston, Chair

Jeanne Krieg, Chief Executive Officer

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____

TAB 5

Agenda Item #7c
ACTION ITEM: Free Rides Promotion

Resolution #210623C

Board of Directors Meeting

Wednesday June 23, 2021

ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509

Staff Report to ECCTA Board of Directors

Meeting Date: June 23, 2021
Agenda Item: Free Rides Promotion – Agenda Item #7c
Lead Staff: Jeanne Krieg, Chief Executive Officer
Approved: Jeanne Krieg, Chief Executive Officer



Background

After 15 months of restrictions due to the COVID-19 pandemic, the State announced its reopening plan that began June 15th. California lifted restrictions on indoor and outdoor capacity limits and physical distancing. In anticipation of this change, transit agencies have deliberated on how to get people back on transit. MTC's Healthy Transit Plan describes transit agencies' efforts in ensuring a safe and healthy trip. The goal is to provide returning passengers with a sense of comfort in using public transit.

Although there have been no major outbreaks linked to public transit use, transit agencies recognize many passengers may have exchanged a transit trip for a vehicle trip during the pandemic and passengers may need incentives to return to transit.

During the pandemic, many agencies, including Tri Delta Transit stopped collecting fares for an extended period. As we look ahead toward the "Return to Transit" efforts, agencies are proposing various fare discounts to incentivize transit use. For example, to lure riders back on BART, the BART Board of Directors approved a 50% discount on all Clipper fares during the month of September. County Connection plans to offer free fares on County Connection during the month of September 2021.

Tri Delta Transit serves four BART stations in Contra Costa County (Antioch, Pittsburg City Center, Pittsburg Bay Point, and Concord) and most routes are linked to at least one BART station. As a result of this robust and direct connection with BART service and with the availability of federal stimulus funds, staff proposes to implement a promotional offer of free rides on Tri Delta Transit during the month of September 2021.

If Tri Delta Transit joins County Connection and BART in this "Return to Transit" effort, we will be able to capitalize on the opportunity for joint promotional efforts. This coordinated effort to make transit more accessible aligns well with the goals of the Blue-Ribbon Transit Recovery Task Force and the principles adopted by the Metropolitan

Transportation Commission for the distribution of federal stimulus funds.

Considerations

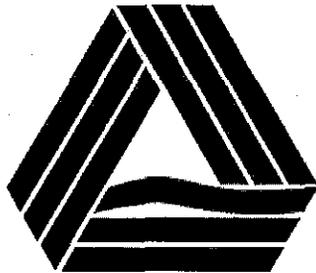
- Based on ridership projections, monthly fare collection for September is estimated at approximately \$135,000.
- There was an analysis conducted to consider offering free rides for an extended period. This is not being recommended by staff because:
 - Industry studies show that extended free fare periods tend to result in people riding without a predetermined destination.
 - Extending the promotion beyond September may create confusion for passengers using both BART and Tri Delta Transit.
 - Joint marketing efforts with BART and County Connection would be maximized if Tri Delta Transit offers the same promotional period.
- Fare revenue loss is estimated at approximately \$135,000. Tri Delta Transit would apply federal stimulus funds to recover the revenue loss during the promotional period.

Recommendation

Staff recommends offering free rides on Dial-a-Ride paratransit service, Tri Delta Transit fixed route service, and Tri Delta Transit's Tri MyRide service for the month of September 2021 to coincide with BART's and County Connection's promotion and capitalize on a joint marketing effort.

Requested Action

Adopt Resolution #210623C authorizing the implementation of a free ride promotion for the month of September 2021 on Tri Delta Transit's fixed route, paratransit, and Tri MyRide services.



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION # 210623C Free Rides Promotion

Resolution #210623C authorizes the implementation of a free ride promotion for the month of September 2021 on Tri Delta Transit’s fixed route, paratransit, and Tri MyRide services.

WHEREAS, after 15 months of restrictions due to the COVID-19 pandemic, the State announced its reopening plan that began June 15th. California lifted restrictions on indoor and outdoor capacity limits and physical distancing; and

WHEREAS, in anticipation of this change, transit agencies have deliberated on how to get people back on transit; and

WHEREAS, although there have been no major outbreaks linked to public transit use, transit agencies recognize many passengers may have exchanged a transit trip for a vehicle trip during the pandemic and passengers may need incentives to return to transit; and

WHEREAS, as we look ahead toward the “Return to Transit” efforts, agencies are proposing various fare discounts to incentivize transit use; and

WHEREAS, the BART Board of Directors approved a 50% discount on all Clipper fares during the month of September and County Connection plans to offer free fares on County Connection during the month of September 2021; and

WHEREAS, if Tri Delta Transit joins County Connection and BART in this “Return to Transit” effort, we will be able to capitalize on the opportunity for joint promotional efforts; and

WHEREAS, this coordinated effort to make transit more accessible aligns well with the goals of the Blue-Ribbon Transit Recovery Task Force and the principles adopted by the Metropolitan Transportation Commission for the distribution of federal stimulus funds; and

WHEREAS, based on ridership projections, monthly fare collection for September is estimated at approximately \$135,000.

WHEREAS, Tri Delta Transit would apply federal stimulus funds to recover the revenue loss during the promotional period.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Eastern Contra Costa Transit Authority that it hereby authorizes the implementation of a free ride promotion for the month of September 2021 on Tri Delta Transit’s fixed route, paratransit, and Tri MyRide services.

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Shanelle Scales-Preston, Chair

Jeanne Krieg, Chief Executive Officer

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____

TAB 6

Agenda Item #7d

ACTION ITEM: Return to In-Person Board Meetings

Board of Directors Meeting

Wednesday June 23, 2021

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: June 23, 2021
Agenda Item: Return to In-Person Board Meetings – Agenda Item #7d
Lead Staff: Jeanne Krieg, Chief Executive Officer
Approved: Jeanne Krieg, Chief Executive Officer 

Background

On June 11, 2021, the Governor took executive action to terminate the stay-at-home order and tiered Blueprint for Safer Economy. This ended physical distancing requirements, capacity limits, and mask requirements. The Governor also issued an executive order to begin the “winding down” of the 58 executive orders that have been implemented since the beginning of the pandemic. The provisions will sunset in phases beginning June 30 through September.

The executive action confirms that the Governor will not repeal the executive order allowing local governments to host public meetings virtually. Instead, that executive order will “remain in place and shall have full force and effect through September 30, 2021, upon which it will expire subject to individual conditions”.

Considerations

- An informal survey of cities and other public agencies indicate that some will begin in-person public meetings in July, some in August, and some in September.
- As of 6/16/21, CAL/OSHA’s requirements for the workplace do not align with the State of California requirements: masks and social distancing are required in the workplace. It is anticipated that CAL/OSHA will be meeting to discuss and perhaps address the differences. More information will be available during the board meeting.
- The next Tri Delta Transit Board of Directors meetings are scheduled for July 28, August 25, and September 22.
- The Governor’s Executive Order N-08-21 states that the provision for waiving all requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting remains in place until June 30, 2021, upon which it will expire subject to individual conditions.”

Requested Action

Decide when the Tri Delta Transit Board of Directors will begin in-person board meetings.

Agenda Item #7d
*Eastern Contra Costa Transit Authority
Board of Directors Meeting
June 23, 2021*

TAB 7

Agenda Item #7e

ACTION ITEM: FY 21-22 ECCTA Board of Directors Officers

Board of Directors Meeting

Wednesday June 23, 2021

ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509

Staff Report to ECCTA Board of Directors

Meeting Date: June 23, 2021

Agenda Item: FY 2021-22 ECCTA Board of Directors Officers – Agenda Item #7e

Lead Staff: Jeanne Krieg, Chief Executive Officer



The first amendment to the Restated Joint Exercise of Powers Agreement establishing the Eastern Contra Costa Transit Authority, dated May 21st, 2000 and approved by all members of the JPA, addresses the rotation of officers of the Board of Directors. The designated rotation is:

| | Chair | Vice-chair |
|----------|-------------------|-------------------|
| FY 20-21 | Pittsburg | Director-at-Large |
| FY 21-22 | Director-at-Large | Oakley |
| FY 22-23 | Oakley | Antioch |
| FY 23-24 | Antioch | County |
| FY 24-25 | County | Brentwood |

Currently, Director-at-Large Ken Gray is serving as the vice-chair of the ECCTA Board of Directors and will presumably assume the role of chair when officially elected by the entire Board of Directors.

The Oakley representatives (Anissa Williams and Sue Higgins) agreed that Director Williams will assume the vice-chair position for FY 2021-22.

Requested Actions

#1: Elect Director-at-Large Ken Gray as the chair of the ECCTA Board of Directors for FY 2021-22.

#2: Elect Oakley Representative Director Anissa Williams to serve as the vice-chair of the ECCTA Board of Directors for FY 2021-22.