



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

Board of Directors Meeting Agenda

Wednesday March 24, 2021

4:00pm

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available online: www.trideltatransit.com

On March 12, 2020, in response to the increasing threat posed by the Coronavirus, California Governor Newsom issued Executive Order N-25-20 which suspends meeting requirements of the Brown Act and Bagley-Keene Act.

The order authorizes state and local bodies to hold public meetings by teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local or state agencies.

The Governor further ordered that “all requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived.”

Members of the Board of Directors or members of the public can attend the meeting from a laptop or a phone:

Click to join Zoom Meeting:

<https://zoom.us/j/99420999810?pwd=d0NlVDdSYjhUQWJyclJjOHdWMG1RUT09>

OR

Go to: <https://zoom.us/join>, then enter meeting ID: 994 2099 9810. Then click join. Then enter passcode: 571719

OR

Dial: 1 669 900 6833 US
Meeting ID: 994 2099 9810

- Public comments can be submitted via e-mail to CEO@trideltatransit.org Comments received one hour prior to the meeting will be distributed to the members of the Board of Directors and summarized in the minutes.



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Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Limited English Proficiency (LEP) information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Shanelle Scales-Preston
 - a. Roll Call

2. Pledge of Allegiance

3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on Page 3 of this agenda.

4. **Chair's Report:** Chair Shanelle Scales-Preston

5. **Consent Calendar (ACTION ITEM):** Minutes, Financial Report, and Marketing Activities Report (*see attachment: tab #1*)
 - a. Minutes of the Board of Directors meeting of February 24, 2021
 - b. Financial Report
 - c. Marketing and Customer Service Activities Report

Requested Action: Approve items 5a, 5b, and 5c

6. **CEO's Report:** Jeanne Krieg
 - a. Operations Report (*see attachment: tab #2*)

Board of Directors:

City of Antioch
Lamar Thorpe
Monica Wilson

City of Brentwood
Joel Bryant
Barbara Guise

City of Oakley
Sue Higgins
Anissa Williams

City of Pittsburg
Merl Craft
Shanelle Scales-Preston*

Contra Costa County
Diane Burgis
Federal Glover

Member-at-Large
Ken Gray **

* Chair: FY 2020-21

** Vice-chair: FY 2020-21

**Board of Directors Meeting Agenda
Wednesday March 24, 2021**

7. ACTION and DISCUSSION ITEMS

- a. **ACTION ITEM:** Construction of Oakley Park and Ride
(see attachment: tab #3)

Requested Action: Adopt Resolution #210324A authorizing the CEO to enter into a contract for the construction of the Oakley Park and Ride with Ghilotti Brothers, Inc. for \$4,388, 471, which includes a 10% contingency.

- b. **ACTION ITEM:** Low Carbon Transit Operations Program (LCTOP)
(see attachment: tab #4)

Requested Action: Adopt Resolution #210324B authorizing the submittal of project applications and allocation requests for the Low Carbon Transit Operations Program (LCTOP).

- c. **ACTION ITEM:** Approval of Filing for Federal Funds
(see attachment: tab #5)

Requested Action: Adopt Resolution #210324C authorizing the CEO or her designee to file applications for Federal funds authorized by 49 U.S.C. Chapter 53.

- d. **ACTION ITEM:** Pre-Development Agreement: Dynamic Personal Microtransit
(see attachment: tab #6) **Habib Shamskhov, President of Advance Mobility Group, will attend the meeting and make a presentation on this agenda item.**

Requested Action: Adopt Resolution #210324D affirming ECCTA's support for the East Contra Costa County Glydways DPMT Feasibility Study findings and authorizing the Chief Executive Officer to enter into discussions with other project partners and stakeholders to further advance development of a PDA to support the project.

8. Board of Directors Comments

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

9. Adjourn

Next Meeting: April 28, 2021 at 4:00pm, 801 Wilbur Avenue, Antioch, CA 94509

Public Comment Guidelines:

- Persons requesting to address the ECCTA Board of Directors are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

Agenda, staff report, and document availability:

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at ECCTA's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at ECCTA's front desk at the above referenced address during regular business hours.

Americans with Disabilities Act Information:

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the ECCTA parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

Limited English Proficiency (LEP):

Any person with Limited English Proficiency (LEP) who requires language assistance to communicate with the Tri Delta Transit Board of Directors during the meeting should contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to assure language assistance for this meeting.

Anticipated action by the Board of Directors:

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.

TAB 1

Agenda Item #5

Consent Calendar (ACTION ITEM): Minutes, Financial Report and
Marketing Activities Report

Board of Directors Meeting

Wednesday March 24, 2021

ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509

EASTERN CONTRA COSTA TRANSIT AUTHORITY
Antioch - Brentwood - Pittsburg - Oakley and Contra Costa County

MINUTES

February 24, 2021

The Eastern Contra Costa Transit Authority (ECCTA) meeting was called to order remotely via Zoom by Chair Shanelle Scales-Preston at 4:01 P.M.

Chair Scales-Preston announced that due to public health recommendations related to COVID-19, also known as coronavirus, and consistent with Contra Costa County's Shelter in Place Order as well as the Governor's Executive Order N-29-20, which suspends certain provisions of the Bagley-Keene Open Meeting Act and the Brown Act, the Tri Delta Transit Board meeting offered a Zoom and teleconferenced option for Boardmembers, staff members, and members of the public.

Chair Scales-Preston reported that the meeting was being recorded; General Counsel Eli Flushman and scribe Anita Tucci-Smith were attending remotely and were on the telephone; those present and those on the telephone whether Boardmembers, staff, or members of the public were identified; and all votes were to be Roll Call votes.

ROLL CALL / CALL TO ORDER

BOARDMEMBERS

PRESENT: Joel Bryant (Brentwood); Diane Burgis (Contra Costa County); Merl Craft (Pittsburg); Federal Glover (Contra Costa County); Barbara Guise (Brentwood); Sue Higgins (Oakley); Anissa Williams (Oakley); Monica Wilson (Antioch); Ken Gray (Director-at Large/Vice Chair); and Shanelle Scales-Preston (Pittsburg/Chair)

ABSENT: Lamar Thorpe (Antioch)

STAFF PRESENT: Jeanne Krieg, Chief Executive Officer (CEO)
Steve Ponte, Chief Operating Officer (COO)
Agustin Diaz, Chief Financial Officer (CFO)
Eli Flushman, General Counsel
Maria Arce, Chief Communications Officer
Tania Babcock, Executive Assistant
Joe Chappelle, Manager of Administrative Services
Kevin Moody, Director of Maintenance
DeAnna Perry, Manager of Accessible Services

OTHERS

PRESENT: Michael Daugelli, Board Alternate
Yvette McNeese, First Transit General Manager
Myeisha Williams, First Transit Assistant General Manager

PLEDGE OF ALLEGIANCE

Chair Scales-Preston led the Pledge of Allegiance.

PUBLIC COMMENT

There were no comments submitted prior to the meeting by the public.

CHAIR'S REPORT

Chair Scales-Preston reported that she, Vice Chair Gray, and CEO Krieg had attended a Zoom meeting with other small transit operators to learn more about the activities of the Metropolitan Transportation Commission's (MTC's) Blue Ribbon Transit Recovery Task Force to make transportation easier to use in the Bay Area, with concerns about moving resources from the suburbs to the urban core. The focus of the project was on commuters and Tri Delta Transit representatives were working hard to communicate the importance of local trips.

CONSENT CALENDAR

On motion by Director Craft, seconded by Director Glover, ECCTA Boardmembers adopted the Consent Calendar, as follows, carried by the following Roll Call vote:

- A. Minutes of the Board of Directors meeting of January 27, 2021
- B. Financial Report
- C. Marketing and Customer Service Activities Report

AYES: Bryant, Burgis, Craft, Glover, Gray, Guise, Higgins, Williams, Wilson, Scales-Preston
NOES: None
ABSTAIN: None
ABSENT: Thorpe

CHIEF EXECUTIVE OFFICER'S REPORT

- A. Operations Report

Chief Executive Officer Jeanne Krieg introduced Eli Flushman, who was serving as General Counsel for this meeting.

Ms. Krieg reported that the single ride six-month demonstration program for paratransit customers in partnership with County Connection, WestCat, Wheels, and Tri Delta Transit had started last month where registered Americans with Disabilities Act (ADA)-certified customers could take a trip within Contra Costa County and to the Livermore Valley without being required to transfer.

The program had been going well and about 160 trips per month were being provided from East County as opposed to the 500 trips per month pre-COVID, which allowed an evaluation of the program to make it even better.

Ms. Krieg added that overall ridership was holding steady, down about 50 percent on fixed route and 60 percent on paratransit although the MedVan service was about where it was pre-COVID.

Ms. Krieg also reported that the twenty-ride pass promotion sponsored by 511 Contra Costa had distributed over 350 passes in less than three weeks with an indication that people were getting ready to get back on the bus. She advised that there would not be a Summer Youth Pass this year, which was a disappointment because it had been offered annually since 2008, although the partners consisting of County Connection, WestCAT, and 511 Contra Costa (which funded the pass) did not want to participate in the program this year.

Ms. Krieg also noted that the schedule would be changed slightly on March 21 in response to BART's schedule change that would become effective March 22; Clipper® would be available on a mobile app later this year; and WiFi had been installed on all Tri Delta Transit buses including paratransit vehicles, with promotion to begin soon along with efforts to find ways to set up community hotspots throughout East County.

Ms. Krieg explained that the Centers for Disease Control (CDC) had issued a mandate that face masks were required on public transportation, which had not been an issue since masks had been required for Tri Delta Transit drivers and passengers since April 24, 2020. Bus drivers still carried extra masks to give to any passenger who did not have one and all buses had driver shields and hand sanitizers. She added that Contra Costa County Health & Human Services had reached out to begin the process of vaccinating drivers, which should start soon. Tri Delta Transit continued to work with Health & Human Services to transport the homeless from shelters to motels, currently transporting 10-12 people per week.

Ms. Krieg identified the application for a Lo-No grant to fund a fuel-cell bus buy, which would be ECCTA's fourth attempt to secure one of the grants. Staff would be reaching out to each city and the county to request letters of support.

Reporting that the draft final Contra Costa County Accessible Transportation Strategic Plan had been published, Ms. Krieg stated the plan focused on paratransit and transportation for seniors. She had served on the Policy Advisory Committee (PAC) and DeAnna Perry had served on the Technical Advisory Committee (TAC) related to that effort. The plan was available from the Tri Delta Transit office or the Contra Costa Transportation Authority (CCTA) website.

Ms. Krieg added that an on-line booking option would finally be offered to paratransit customers. A small group was testing the program prior to being rolled out to all paratransit customers.

With respect to the System Redesign Plan, Ms. Krieg reported that staff had met with the consultant putting the plan together and staff had directed the consultant to be bold and to completely re-think how public transportation services were being provided in East County. She suggested that commute patterns would change as companies allowed employees to continue to work from home, which would mean that local travel patterns would also change. She was anxious to see what would be proposed in this once-in-a-lifetime opportunity to completely change the way business was being done.

As to the budget, Ms. Krieg explained that while there was no deficit and no financial cliff looming, staff continued to plan for anticipated future revenue losses and had been working with MTC on projections.

The second annual Shred-It event had been scheduled for Thursday, April 29 from 9:00 A.M. to 1:00 P.M., which would be open to the public.

Ms. Krieg also advised that a few months ago, Chair Scales-Preston had requested that an option be offered to all members of the Board to have stipend checks deposited directly, which had now been arranged and the Board could select the option with this month's check.

In response to Director Glover who asked whether staff had been getting inquiries about transportation to COVID-19 vaccine distribution sites, Ms. Krieg explained that while there was a willingness to provide that option there had been no calls from the public requesting that service. She noted, when asked, that while there had been a big demand for masks on the buses in the beginning of the pandemic that demand had slowed.

In further response to Director Glover as to the average cost of the Youth Summer Pass, Ms. Krieg explained that the cost to the student varied significantly every year.

Director Glover referred to the East Bay Transit Operators and MTC's Blue Ribbon Task Force and commended Tri Delta Transit for providing far more services and programs than the other small transit operators.

Director Gray noted that Tri Delta Transit's Tri MyRide program was getting a lot of attention as were the other senior programs being offered.

Director Burgis explained that there would be pop-up vaccination sites and supported a process to provide transportation to those currently qualified for vaccinations.

Michael Daugelli commented that while he had yet to patronize the single-ride program for paratransit customers, he applauded the availability of that service and looked forward to using it when needed.

ACTION AND DISCUSSION ITEMS

A. FY21 Transit Capital Priorities Program of Projects

Chief Financial Officer Agustin Diaz explained that MTC was responsible for the allocation of Federal Transit Administration (FTA) program funds through a process of capital priorities and had allocated the Fiscal Year 21 Program of Projects. ECCTA had submitted an application for two projects; the replacement of the 40-foot buses and ADA-operating assistance. The total amount of FTA funds allocated was identified as \$5.2 million and ECCTA would be responsible for a local match of \$1.8 million. He recommended that the Board adopt the resolution authorizing the application for the funding in MTC's FY 21 Transit Capital Priorities Program of Projects.

On motion by Director Guise, seconded by Director Craft, ECCTA Boardmembers adopted Resolution 210224A authorizing ECCTA to apply for the funding in MTC's FY21 Transit Capital Priorities Program of Projects, carried by the following Roll Call vote:

AYES: Bryant, Burgis, Craft, Glover, Gray, Guise, Higgins, Williams, Wilson, Scales-Preston
NOES: None
ABSTAIN: None
ABSENT: Thorpe

B. FY 19-20 Independent Financial Audit

Ms. Krieg presented the final report of the first audit conducted by the new auditor, Brown Armstrong Accountancy Corporation, which had been submitted for review and acceptance.

Mr. Diaz reported that the new auditors had been extremely thorough in understanding ECCTA's accounting and procedures, which had been somewhat hampered by the pandemic. He referred to three separate documents in the presentation. With respect to the Report to the Board of Directors, no deficiencies had been defined and there was no material weakness, although recommendations had been made to strengthen internal controls related to the financial procedures in place. He explained that those recommendations would be addressed by creating standard operating procedures prior to the end of the fiscal year. The second document was the Single Auditor's Report, which had been required given ECCTA's receipt of federal funds where the auditors had reviewed compliance with federal programs. No deficiencies had been found nor had any material weakness. The third document was the Financial Statement where the finances for the year had been evaluated and found to have no deficiencies and no material weakness. Overall, he stated things were great with no findings and just a few recommendations that would be addressed.

Director Burgis recognized the agency for its good financial standing and noted it was always good to find things that could be done better.

On motion by Director Burgis, seconded by Director Higgins, ECCTA Boardmembers adopted Resolution 210224B accepting the Independent Auditor's Report for the year ended June 30, 2020, carried by the following Roll Call vote:

AYES: Bryant, Burgis, Craft, Glover, Gray, Guise, Higgins, Williams, Wilson, Scales-Preston
NOES: None
ABSTAIN: None
ABSENT: Thorpe

C. HVAC Maintenance and As-Needed Repairs

Joe Chappelle, Manager of Administrative Services, reported that on January 27, 2021 the Board had approved a contract for the repair of the HVAC system. Given that the term of the contract was up and the project was a public works project, the process required going out to bid. On February 4, bid packets had gone out with a pre-bid meeting on January 19 when one firm had attended. Six responsive bids had been received on February 8 when the lowest responsible bid had been submitted by Tyndall HVAC Inc. After sending out a Notice of Award to the interested parties a bid protest had been received on February 10, which had been investigated and ultimately denied. He asked the Board to adopt the resolution authorizing the CEO to enter into a new five-year contract with Tyndall HVAC, Inc.

On motion by Director Glover, seconded by Director Guise, ECCTA Boardmembers adopted Resolution 210224C authorizing the CEO to enter into a five-year contract for preventative HVAC maintenance and as-needed repairs with Tyndall HVAC Inc. for \$5,225 for year one, carried by the following Roll Call vote:

AYES: Bryant, Burgis, Craft, Glover, Gray, Guise, Higgins, Williams, Wilson, Scales-Preston
NOES: None
ABSTAIN: None
ABSENT: Thorpe

BOARD OF DIRECTORS COMMENTS

Director Bryant commended the Board and staff.

Director Craft referred to a recent Business to Business meeting which included WalMart, which had identified a number of issues with the Leland Road Bus Stop. WalMart had been encouraged after that meeting to contact Tri Delta Transit to pursue some resolution of those issues. When learning that WalMart had not contacted the office, Director Craft advised that she would reach out again to encourage WalMart to pursue some resolution to a situation that had once been resolved but had since risen to a level of concern.

Director Gray asked how ECCTA would address Driver Appreciation Day on March 18, to which Ms. Krieg explained that given the pandemic Driver Appreciation Day could not be celebrated as it had in the past with a barbeque, although there would be a socially distant recognition in-house this year.

Director Guise expressed her hope that the Board could meet in person in the near future.

ADJOURNMENT

The meeting of the Eastern Contra Costa Transit Authority adjourned at 4:51 P.M. to March 24, 2021 at 4:00 P.M. in the ECCTA Administration Facility, 801 Wilbur Avenue, Antioch, California.

Respectfully submitted,

Anita L. Tucci-Smith

TRI DELTA TRANSIT
Income Statement - Comparison to Annual Budget
As of February 28, 2021
(unaudited)

	YTD Actual			YTD Budget			YTD Variance <i>favorable/(unfavorable)</i>			FY21 Full Year Budget			YTD % of Fiscal Year Budget		
	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR
OPERATING REVENUES															
Passenger Fares	\$ 270,004	\$ 57,389	\$ 212,615	\$ 1,349,332	\$ 1,090,530	\$ 258,802	\$ (1,079,328)	\$ (1,033,141)	\$ (46,187)	\$ 2,024,000	\$ 1,635,794	\$ 388,206	13%	4%	55%
Other Income	\$ 166,405	\$ -	\$ 166,405	\$ 206,664	\$ 106,664	\$ 100,000	\$ (40,259)	\$ (106,664)	\$ 66,405	\$ 310,000	\$ 160,000	\$ 150,000	54%	-	111%
<i>Total Operating Revenues:</i>	\$ 436,409	\$ 57,389	\$ 379,020	\$ 1,555,996	\$ 1,197,194	\$ 358,802	\$ (1,119,587)	\$ (1,139,805)	\$ 20,218	\$ 2,334,000	\$ 1,795,794	\$ 538,206	19%	3%	70%
OPERATING EXPENSES															
Purchased Transportation	\$ 9,288,193	\$ 7,152,711	\$ 2,135,482	\$ 11,221,539	\$ 8,046,083	\$ 3,175,456	\$ 1,933,346	\$ 893,372	\$ 1,039,974	\$ 16,832,314	\$ 12,069,127	\$ 4,763,187	55%	59%	45%
Materials and Supplies	\$ 1,468,569	\$ 1,143,743	\$ 324,826	\$ 2,629,271	\$ 2,158,859	\$ 470,412	\$ 1,160,702	\$ 1,015,116	\$ 145,586	\$ 3,943,911	\$ 3,238,291	\$ 705,620	37%	35%	46%
Salaries & Benefits	\$ 3,180,245	\$ 2,774,740	\$ 405,505	\$ 3,450,180	\$ 3,001,658	\$ 448,522	\$ 269,935	\$ 226,918	\$ 43,017	\$ 5,175,276	\$ 4,502,490	\$ 672,786	61%	62%	60%
Services	\$ 614,991	\$ 483,750	\$ 131,241	\$ 735,362	\$ 588,290	\$ 147,072	\$ 120,371	\$ 104,540	\$ 15,831	\$ 1,103,048	\$ 882,438	\$ 220,610	56%	55%	59%
Other	\$ 95,878	\$ 80,692	\$ 15,186	\$ 233,163	\$ 220,251	\$ 12,912	\$ 137,285	\$ 139,559	\$ (2,274)	\$ 349,750	\$ 330,379	\$ 19,371	27%	24%	78%
Casualty and liability insurance	\$ 366,821	\$ 331,829	\$ 34,992	\$ 412,291	\$ 383,432	\$ 28,859	\$ 45,470	\$ 51,603	\$ (6,133)	\$ 618,442	\$ 575,151	\$ 43,291	59%	58%	81%
Utilities	\$ 132,549	\$ 120,236	\$ 12,313	\$ 104,125	\$ 98,920	\$ 5,205	\$ (28,424)	\$ (21,316)	\$ (7,108)	\$ 156,193	\$ 148,384	\$ 7,809	85%	81%	158%
Taxes	\$ 11,710	\$ 9,557	\$ 2,153	\$ 15,990	\$ 14,060	\$ 1,930	\$ 4,280	\$ 4,503	\$ (223)	\$ 23,983	\$ 21,088	\$ 2,895	49%	45%	74%
<i>Total Operating Expenses:</i>	\$ 15,158,956	\$ 12,097,258	\$ 3,061,698	\$ 18,801,921	\$ 14,511,553	\$ 4,290,368	\$ 3,642,965	\$ 2,414,295	\$ 1,228,670	\$ 28,202,917	\$ 21,767,348	\$ 6,435,569	54%	56%	48%
NON-OPERATING REV															
Federal Funds	\$ 6,233,999	\$ 5,672,939	\$ 561,060	\$ 5,825,336	\$ 3,475,736	\$ 2,349,600	\$ 408,663	\$ 2,197,203	\$ (1,788,540)	\$ 8,738,008	\$ 5,213,606	\$ 3,524,402	71%	-	16%
State Funds	\$ 9,989,358	\$ 7,481,060	\$ 2,508,298	\$ 9,620,397	\$ 8,425,269	\$ 1,195,128	\$ 368,961	\$ (944,209)	\$ 1,313,170	\$ 14,430,595	\$ 12,637,905	\$ 1,792,690	69%	59%	140%
Local Funds	\$ 756,413	\$ 336,982	\$ 419,431	\$ 576,387	\$ 190,208	\$ 386,179	\$ 180,026	\$ 146,774	\$ 33,252	\$ 864,584	\$ 285,313	\$ 579,271	87%	118%	72%
Inter-Operator Agreements	\$ 3,049,550	\$ 3,049,550	\$ -	\$ 1,219,814	\$ 1,219,814	\$ -	\$ 1,829,736	\$ 1,829,736	\$ -	\$ 1,829,730	\$ 1,829,730	\$ -	167%	-	167%
Interest & Other Misc Income	\$ 251,197	\$ 250,600	\$ 597	\$ 3,931	\$ 3,332	\$ 659	\$ 247,206	\$ 247,268	\$ (62)	\$ 6,000	\$ 5,000	\$ 1,000	4187%	5012%	60%
<i>Total Non-operating Revenues:</i>	\$ 20,280,517	\$ 16,791,131	\$ 3,489,386	\$ 17,245,925	\$ 13,314,359	\$ 3,931,566	\$ 3,034,592	\$ 3,476,772	\$ (442,180)	\$ 25,868,917	\$ 19,971,554	\$ 5,897,363	78%	84%	59%
EXCESS REV/(EXP)	\$ 5,557,970	\$ 4,751,262	\$ 806,708	\$ -	\$ -	\$ -	\$ 5,557,970	\$ 4,751,262	\$ 806,708	\$ -	\$ -	\$ -	-	-	-

Agenda Item #5b
Eastern Contra Costa Transit Authority
Board of Directors Meeting
March 24, 2021

Staff Report to ECCTA Board of Directors

Meeting Date: March 24, 2021

Agenda Item: Marketing/Communications Activities – Agenda Item #5C

Lead Staff: Maria Arce, Chief Communications Officer

Approved: Jeanne Krieg, Chief Executive Officer 

Tri Delta Transit continues to innovate and develop programs aimed to meet the growing needs of the community. Here are some of the projects and outreach Marketing has been working on and developing.

Transit Driver Appreciation Day

Each year Tri Delta Transit joins transit agencies across the nation by celebrating Transit Driver Appreciation Day. This year Tri Delta Transit took the celebration virtual and created a social media campaign that included a request for passengers to tell us about their favorite driver.



Agenda Item #5c
*Eastern Contra Costa Transit Authority
Board of Directors Meeting
March 24, 2021*

Passengers had an option of submitting posts on social media, through the Tri Delta Transit website, or by calling. These comments were then integrated into a video that included a thank you message from Jeanne Krieg as well as Yvette McNeese, First Transit General Manager. The video is available to view at <https://trideltatransit.com/driver-appreciation.aspx>.

"All the drivers I've come into contact with have been fabulous. I don't feel like a bump on a log."



In addition to this digital campaign, Tri Delta Transit and First Transit employees received a thank you gift pack which included a Tri Delta Transit hat, card wallet, keychain, and a mask with the Tri Delta Transit logo.

Tri Delta Watch

Tri Delta Watch is a free mobile application passengers use to report suspicious activity on the bus. In recent months, Tri Delta Watch has been updated to include an option to submit COVID-19 concerns via the app or with the text-a-tip line. This month Tri Delta Watch is upgrading again to include safety and hazard reporting for employees. Employees are in the process of receiving training on this tool to report hazards and enhance safety. Employees will now be able to report safety hazards in as little as 30 seconds.

Women in Transit Technology

VIA, the technology provider for Tri MyRide, will be featuring Maria Arce in their March series, Women in Transit Technology. VIA interviewed several transportation leaders in preparation for the event. VIA will include the profiles on their website and events page for the March 25th Women in TransitTech Summit 2021.

New Bus Schedule

A new bus schedule was put into effect on March 21, 2021. Advertising of the updated schedule included geotargeted advertisements, rider alerts, on-board notifications, updated hold messaging, a press release, contact with CBOs, and internal promotions. This new schedule will enhance transfers from Tri Delta Transit to BART.

Agenda Item #5c
*Eastern Contra Costa Transit Authority
Board of Directors Meeting
March 24, 2021*

New Advertising Partnerships

Tri Delta Transit continues to identify new advertising outlets to increase awareness of services, updates, and events. For each new partnership, Marketing completes a trial and monitors the efficacy of campaigns through the new outlet. This month Tri Delta Transit has begun working with:

East County North Star: This electronic publication has recently begun accepting advertisers and Tri Delta Transit is working with their website manager to promote Tri Delta Transit events and updates.

Voler Strategic Advisors: This group has served public agencies for over a decade and is working with Marketing to enhance Tri Delta Transit's current communications footprint and assist in crafting messaging that highlights the many accomplishments of our organization. The Voler team is working on strategizing the upcoming WiFi campaign, produced the Transit Driver Appreciation Day video, and is working on a campaign to highlight Tri Delta Transit's green practices in preparation for Earth Day.

Shred-It Event

Tri Delta Transit's Shred-It event is scheduled for April 29, 2021, from 9am to 1pm.



The flyer features a blue and green color scheme. On the left, there is a circular graphic with the word 'SHRED' in large white letters and 'EVENT' below it, set against a background of shredded paper. To the right of this graphic, the text 'Free Community Shred-It Event' is written in a large, green, sans-serif font. Below this, it says 'Hosted By' followed by the Tri Delta Transit logo and name. The event date and time, 'April 29th, 2021 9am to 1pm', are displayed in white text on a blue background. The location, 'Tri Delta Transit 801 Wilbur Avenue Antioch, CA', is listed below. A green call-to-action box at the bottom right says 'BRING YOUR BOXES OF PAPER TO BE SHREDED ON SITE!'. A blue box at the bottom left provides contact information for Maria Arce, Chief Communications Officer.

SHRED
EVENT

**Free Community
Shred-It Event**

Hosted By  **TRI DELTA TRANSIT**

**April 29th, 2021
9am to 1pm**

📍 **Tri Delta Transit
801 Wilbur Avenue
Antioch, CA**

Questions:
Contact Maria Arce
Chief Communications Officer
925-754-6622

**BRING YOUR BOXES OF
PAPER TO BE SHREDED
ON SITE!**

Agenda Item #5c
*Eastern Contra Costa Transit Authority
Board of Directors Meeting
March 24, 2021*

TAB 2

Agenda Item #6a
CEO's Report

Board of Directors Meeting

Wednesday March 24, 2021

ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509



Chief Executive Officer's Report

March 2021

COVID-19 – Recovery

- Employees are eligible to get the vaccination so many have received it.
- There is a discussion regarding social distancing on buses – particularly as schools begin to open. The state's guidance states that there must be six feet between the passengers and the operator and does not indicate distance requirement between passengers. Some counties – including Contra Costa – have stated that social distancing means six feet.
- Tri Delta Transit's app, *Transit*, provides crowding information to customers (in addition to real-time bus information, ETAs, trip planning, and step-by-step navigation).
- Hand sanitizer dispensers and shields have been installed on all buses.
- Fixed route ridership remains at around 40 % of normal on weekdays.
- Paratransit ridership remains at 32% of normal on weekdays.
- Seals indicating ECCTA's certification in APTA's Health and Safety Commitments Program have been installed on all buses.

COVID-19 -- Response

- Signs regarding masks and social distancing have been placed on all buses.
- Contra Costa County is requiring ECCTA to operate special shuttle service transporting homeless individuals from shelters to motels. The county trained the drivers on the use of PPE and provided all necessary equipment. The drivers who operate this service are being paid an extra \$5/hour.
- All Tri Delta Transit buses, cars, and vans are cleaned and disinfected each evening by our maintenance staff.
- All employees have their temperature taken when they enter the building. Anyone over 100.4 will be sent home.
- All employees are required to wear masks in the facility. All drivers and passengers must wear a mask when on a bus.
- All employees have access to gloves, masks, and hand sanitizer.
- All meetings away from the facility have been canceled.
- Data is being collected and reported to MTC for a dashboard indicating compliance with specific standards. These include customer masks, operator masks, social distancing, and contact tracing.

Projects

- One-seat regional paratransit pilot program
- MTC's Blue Ribbon Task Force recommendations
- Tri Delta Transit website update
- WiFi on all buses
- Hydrogen fueling station (looking for a source of funds)
- Autonomous vehicle demo (June 2021)
- Expansion of Tri MyRide service area
- Hydrogen bus procurement
- System redesign project
- Phase II: UC Berkeley's PATH IDTO project
- Vehicle disposal
- Mobile Emergency Operations bus construction
- LCFS credits
- CCTA's Design Alternative Assessment for SR4 from I-680 to Hillcrest
- Policy manual update
- CCTA Accessible Transportation Strategic Plan (I serve on the Policy Advisory Committee and Steve Ponte serves on the Technical Advisory Committee)
- A new commercial was created highlighting safety measures

On-Line Paratransit Scheduling – *Easy Book*

Since February 10, 2021, Easy Book, an on-line paratransit booking system, has been tested by a small pilot group of Tri Delta Transit paratransit passengers. The response from participants has been very positive so, on April 1, all registered paratransit passengers will be able to book their trips on line, if desired.

Pending

- Shelter installation
- Bus wash blower
- Lo-No grant
 - Hydrogen buses & station
- CCTA planning grant: transit corridor between Hillcrest & Marsh Creek
- Clipper: next generation
 - Funding agreement
 - Site visits for hardware placement
 - Acceptance on paratransit
- Service to Brentwood LMC campus (ON HOLD through Fall 2021)
- Zero emission bus plan implementation
- Facility electric grid upgrade
- Antioch BART station parking lot construction – will require changes to the bus stops when the project is complete
- Transportation Development Act reform

Mobility on Demand

Over 5 years ago Tri Delta Transit introduced Mobility on Demand, a program that allows paratransit passengers the option of booking their paratransit trip through Lyft or United Med Transportation. Originally, Uber was also an available option. However, due to insurance issues, Uber has not been an option for program participants since October 2020. An agreement was reached so Uber will return as an option to paratransit passengers in the coming months.

FYI

Amenities at Tri Delta Transit's bus stops in east county include:

- 204 benches
- 68 shelters
- 111 trash cans

APTA's EXPO and annual meeting has been postponed to September 1-3, 2021. It will be held in Anaheim.

New schedule was effective March 21, 2021.

Free community Shred-It event will be held Thursday, April 29, 2021 from 9am – 1pm.

County Connection, Tri Delta Transit WestCat, and 511 CC will not be offering a Summer Youth Pass in 2021.

Connection Protection

For several years, Tri Delta Transit staff, in partnership with CCTA, has been working the U.C. Berkeley PATH program on a CalTrans-funded Integrated Dynamic Transit Operation project. The goal of the project is to enhance the transfer experience for passengers going from one public transportation mode to another. The project is in the prototype phase and the project team will begin recruiting test participants in early April. Tri Delta Transit staff has been working with the project team to assist in branding and outreach materials designed to recruit test participants. Initial outreach includes a business size card introducing passengers to the program and encouraging them to contact PATH to participate in the program.

Transit Employee Appreciation Day

Each year, Tri Delta Transit joins transit agencies across the country by celebrating and thanking our employees. While unable to have our usual BBQ, we distributed a thank you gift bag to each employee and invited customers to post tributes to our employees on social media.

In the Industry

VIA, the technology provider for Tri MyRide, will be featuring Tri Delta Transit's Chief Communication Officer, Maria Arce, in their March series, Women in Transit Technology. VIA interviewed several transportation leaders in preparation for the event. VIA will include the profiles on their website and events page for the March 25th Women in TransitTech Summit 2021.

Bus Schedule

BART changed the train schedule March 23rd so Tri Delta Transit's schedule was adjusted accordingly. The limited COVID schedule is still in effect and plans are being made for a return to full service later this year.

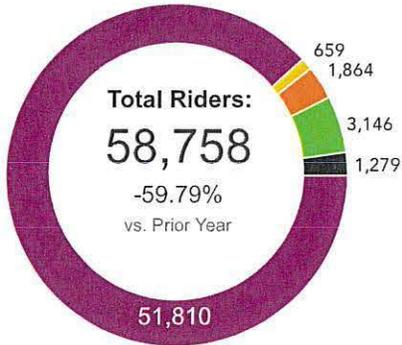
Services Offered

- Fixed route
- Senior paratransit
- ADA paratransit
- Mobility on Demand
- Tri MyRide
- MedVan



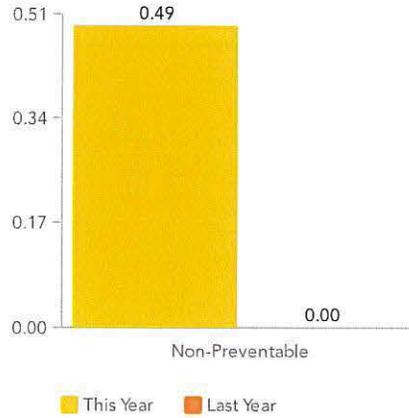
Performance Summary

Ridership

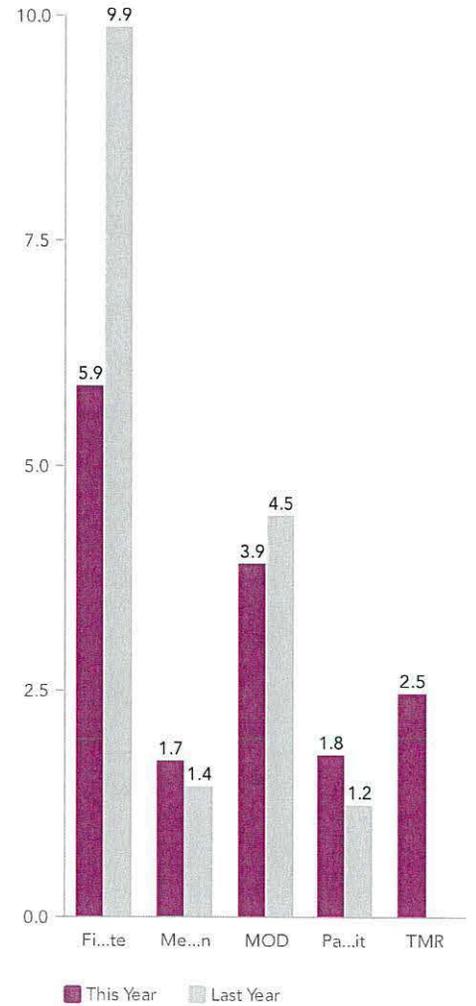


- Fixed Route
- Paratransit
- MedVan
- TMR
- MOD

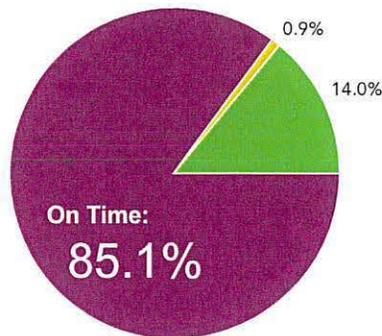
Accidents / 100K Miles



Passengers Per Revenue Hour

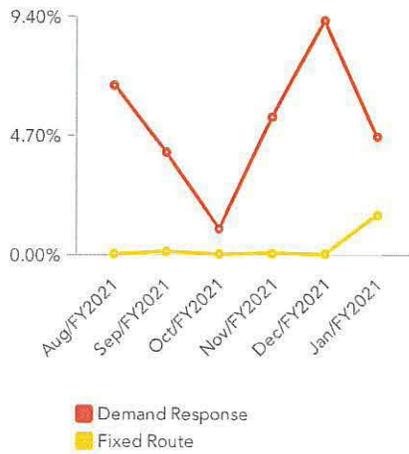


On Time Performance



- On Time
- Early
- Late

Cost Recovery Ratio



- Demand Response
- Fixed Route

Safety Performance

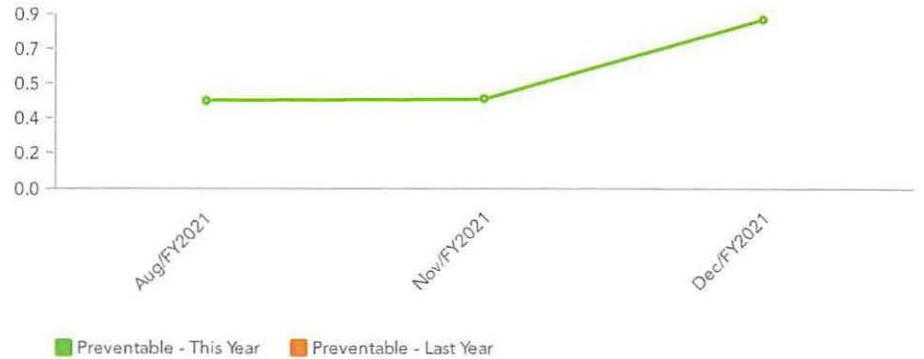
Preventable Accident Report

	Accidents	Per 100,000 Miles
Aug/FY2021	1	0.45
Nov/FY2021	1	0.46
Dec/FY2021	2	0.87

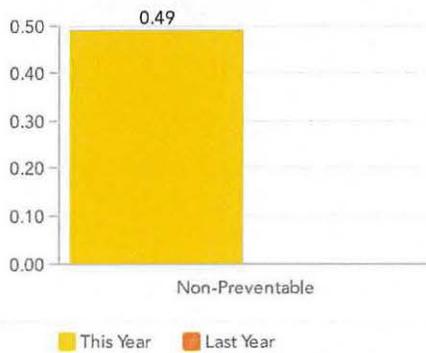
No data

YTD Change No data

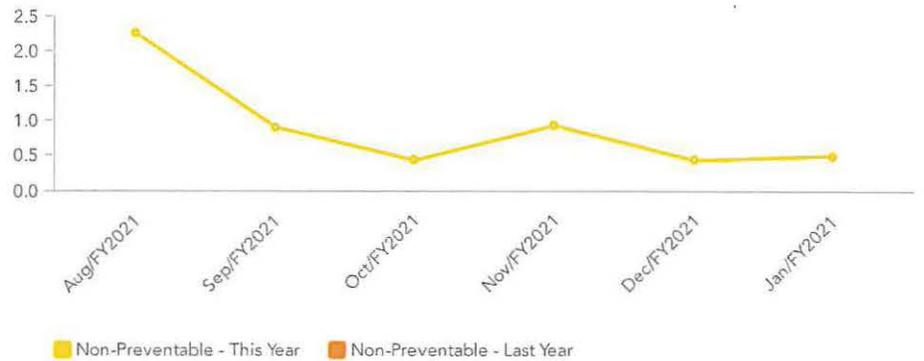
Preventable Accidents Per 100,000 Miles Last Six Months - System Wide



Year To Date - System Wide Accidents Per 100,000 Miles

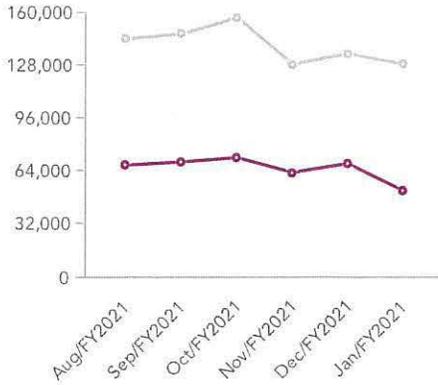


Non-Preventable Accidents Per 100,000 Miles Last Six Months - System Wide



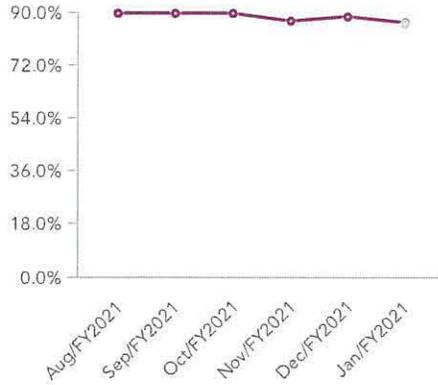
Fixed Route Performance

Total Ridership



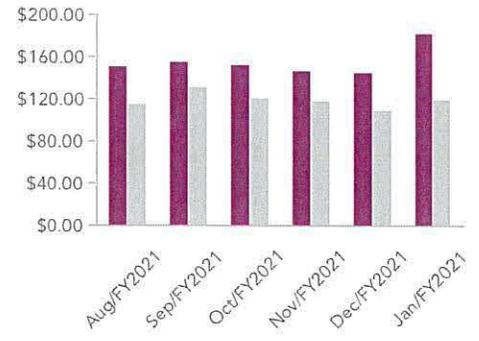
■ This Year ■ Last Year

On Time Performance



■ This Year ■ Last Year

Operating Cost Per Revenue Hour

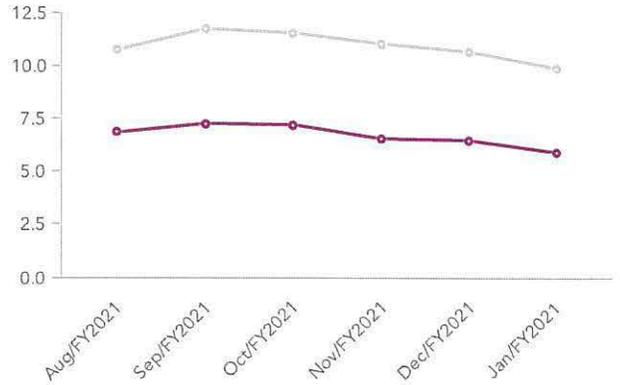


■ This Year ■ Last Year

YTD Report - Fixed Route

	Metric	This Year	Prior Year	% Change
Customer	Complaints Per 100k Riders	50.18	30.37	+65.2%
Service	% of Trips On Time	86.38	85.98	+0.5%
	Ridership Per Rev. Hour	5.88	9.86	-40.4%
	Roadcalls Per 100k Miles	0.00	0.00	
Financial	Operating Costs Per Rev. Hour	181.48	118.76	+52.8%
Ridership	Ridership	51,810.00	128,427.00	-59.7%

Passengers Per Revenue Hour



■ This Year ■ Last Year

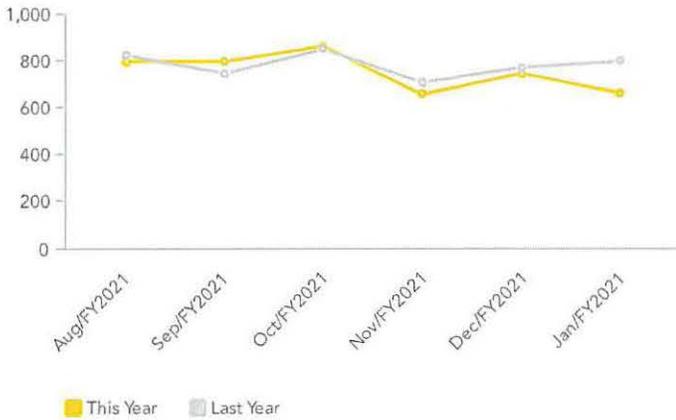
MedVan, Paratransit, and MOD Performance

YTD Report

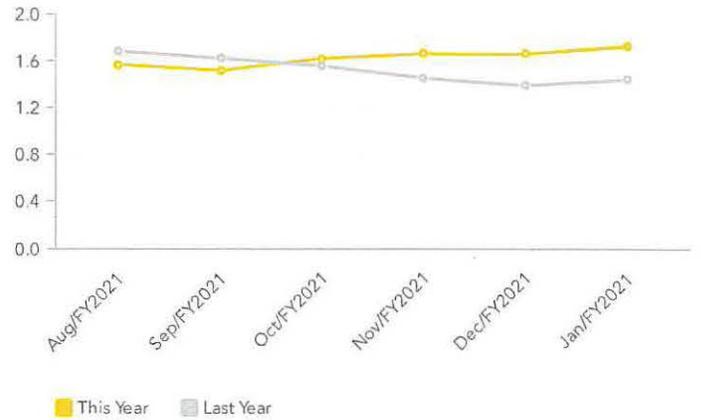
MedVan

	Metric	This Year	Prior Year	% Change
Customer	Complaints Per 100k Riders	0.00	0.00	
Service	% of Trips On Time	82.53	78.10	+5.7%
	Ridership Per Rev. Hour	1.72	1.44	+19.4%
	Roadcalls Per 100k Miles	0.00	0.00	
Financial	Operating Costs Per Rev. Hour	131.32	53.50	+145.5%
Ridership	Ridership	659 00	708 00	-17.1%

Total Ridership



Passengers Per Revenue Hour

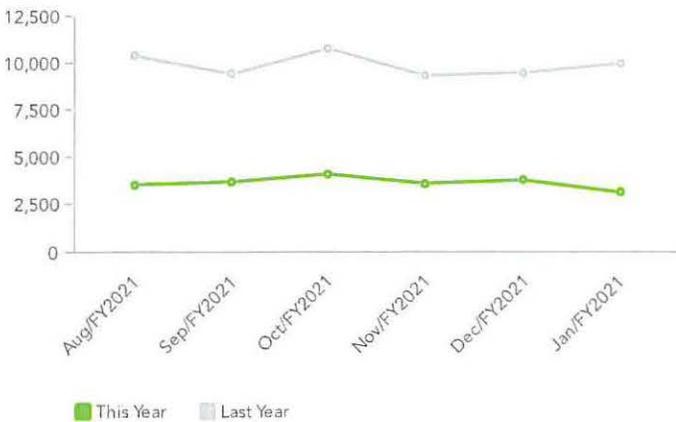


YTD Report

Paratransit

	Metric	This Year	Prior Year	% Change
Customer	Complaints Per 100k Riders	158.93	120.72	+31.7%
Service	% of Trips On Time	76.16	56.90	+33.8%
	Ridership Per Rev. Hour	1.79	1.23	+45.5%
	Roadcalls Per 100k Miles	0.00	0.00	
Financial	Operating Costs Per Rev. Hr	132.39	53.20	+148.9%
Ridership	Ridership	3 146 00	2 040 00	+68.1%

Total Ridership



Passengers Per Revenue Hour

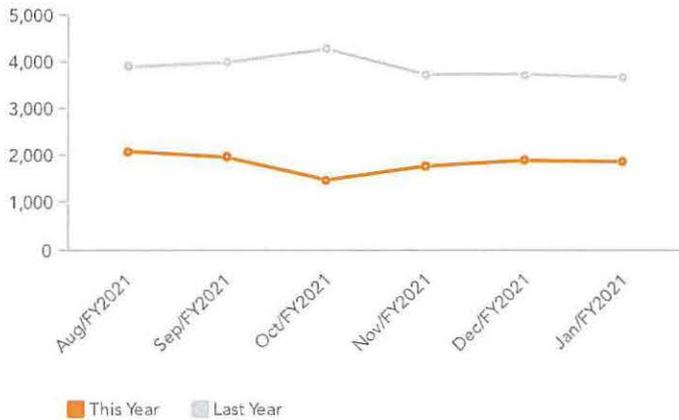


YTD Report

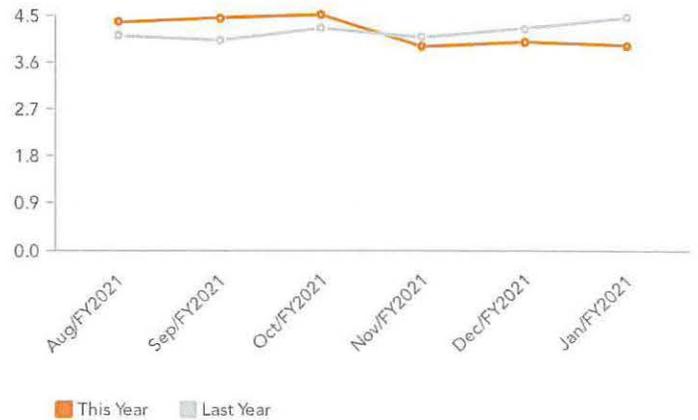
MOD

	Metric	This Year	Prior Year	% Change
Customer	Complaints Per 100k Ride	0.00	0.00	
Service	Ridership Per Rev. Hour	3.91	4.45	-12.1%
Financial	Operating Costs Per Rev.	79.02		
Ridership	Ridership	1,864.00	3,651.00	-48.9%

Total Ridership



Passengers Per Revenue Hour

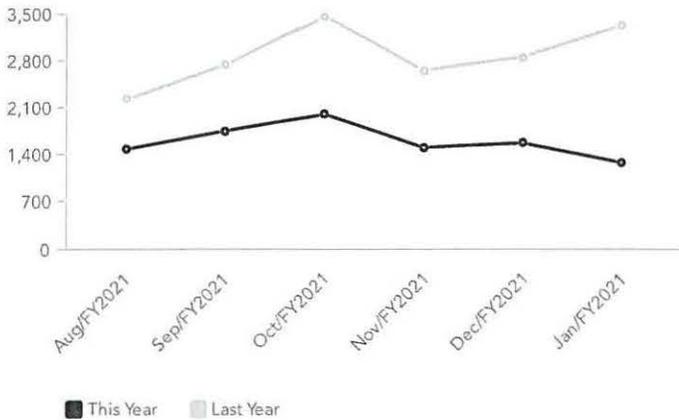


YTD Report

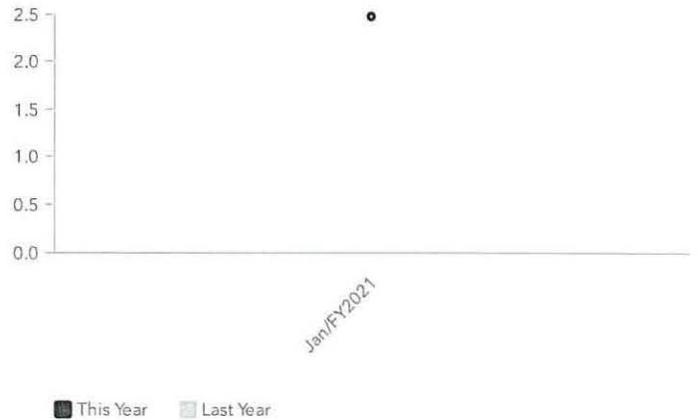
TMR

	Metric	This Year	Prior Year	% Change
Customer	Complaints Per 100k Ride	78.19	30.14	+159.4%
Service	Ridership Per Rev. Hour	2.47		
Financial	Operating Costs Per Rev.	126.56		
Ridership	Ridership	1,279.00	3,318.00	-61.5%

Total Ridership



Passengers Per Revenue Hour



TAB 3

Agenda Item #7a

ACTION ITEM: Construction of Oakley Park and Ride

Resolution #210324A

Board of Directors Meeting

Wednesday March 24, 2021

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: March 24, 2021
Agenda Item: Construction of Oakley Park and Ride – Agenda Item #7A
Lead Staff: Joe Chappelle, Manager of Administrative Services
Approved: Jeanne Krieg, Chief Executive Officer 

Background

On September 23, 2009, the Board of Directors approved a contract to the Architectural and Engineering consulting firm, Mark Thomas & Company, Inc., for the development of plans and specifications for the construction of an Oakley Park and Ride. ECCTA received the funding for this construction in late 2020, which allowed ECCTA to publish an Invitation for Bid.

Process

- December 15, 2020: IFB 2020-05 for the construction of the Oakley Park and Ride was mailed to 22 firms, publicly advertised, and posted on ECCTA's website.
- January 13, 2021: Nine firms attended a pre-bid meeting.
- March 1, 2021: ECCTA received eight responsive bids from:
 - Ghilotti Brothers, Inc.
 - R&R Pacific Construction
 - O.C. Jones & Sons
 - McGuire & Hester
 - Teichert Construction
 - DeSilva Gates Construction
 - Asta Construction
 - Granite Rock Construction

Ghilotti Brothers, Inc. was the lowest, responsible bidder with a bid price of \$3,989,518.75.

Requested Action

Adopt Resolution #210324A authorizing the CEO to enter into a contract for the construction of the Oakley Park and Ride with Ghilotti Brothers, Inc. for \$4,388,471, which includes a 10% contingency.



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #210324A **Authorization for Award of Contract for** **Construction of Oakley Park and Ride**

Resolution #210324A authorizes the CEO to enter into a contract for the construction of a park and ride lot in Oakley, CA with Ghilotti Brothers, Inc.

WHEREAS, ECCTA receiving funding in late 2020 for the construction of a park ride lot in Oakley, CA, as designed by Mark Thomas & Company, Inc.; and

WHEREAS, on December 15, 2020, ECCTA advertised IFB #2020-05 and mailed it to 22 firms; and

WHEREAS, eight responsive bids were received; and

WHEREAS, Ghilotti Brothers, Inc. is the lowest responsible bidder;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt Resolution #210324A authorizing the CEO to enter into a contract for the construction of a park and ride lot in Oakley, CA with Ghilotti Brothers, Inc. for \$4,388,471, which includes a 10% contingency.

PASSED AND ADOPTED THIS 24th day of March 2021, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Shanelle Scales-Preston, Chair

Jeanne Krieg, Chief Executive Officer

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____

TAB 4

Agenda Item #7b

ACTION ITEM: Low Carbon Transit Operations Program

Resolution #210324B

Board of Directors Meeting

Wednesday March 24, 2021

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: March 24, 2021

Agenda Item: Low Carbon Transit Operations Program (LCTOP)
Agenda Item #7B

Lead Staff: Agustin Diaz, Chief Financial Officer

Approved: Jeanne Krieg, Chief Executive Officer 

Background

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emission and improve mobility, with a priority on serving disadvantaged communities. Approved projects in LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance and other costs to operate those services or facilities, with each project reducing greenhouse gas emissions. For agencies whose service area includes disadvantaged communities, at least 50 percent of the total moneys received shall be expended on projects that will benefit disadvantaged communities.

This program is administered by Caltrans in coordination with Air Resource Board (ARB) and the State Controller's Office (SCO). The California Department of Transportation (Caltrans) is responsible to ensure that the statutory requirements of the program are met in terms of project eligibility, greenhouse reduction, disadvantaged community benefit, and other requirements of the law.

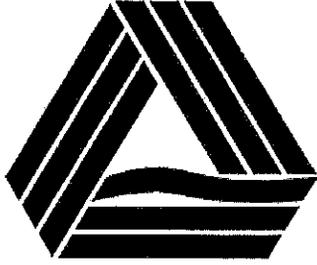
ECCTA is an eligible recipient for Low Carbon Transit Operations Program funds. Staff is prepared to file an FY21 LCTOP capital project application for \$120,000 and an FY21 LCTOP operating project application for \$251,744 with Caltrans.

Projects

Project Name	LCTOP funds requested	Total Cost	Project Description	Benefit to Priority Populations	Contributing Sponsors
Install EV Bus Chargers	\$120,000	\$150,000	Install EV bus chargers that will provide the infrastructure to charge up to an additional eight battery electric buses	Reduction in GHG and particulate matter emissions	Metropolitan Transportation Commission
Autonomous EV Tri MyRide Service Extension	\$251,744	\$378,300	Expand Tri MyRide Service which will be operated with an autonomous EV shuttle	Reduction in GHG and particulate matter emissions	Metropolitan Transportation Commission

Requested Action

Adopt Resolution #210324B authorizing the submittal of project applications and allocation requests for the Low Carbon Transit Operations Program (LCTOP).



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #210324B

Authorization for The Execution of The
Certifications and Assurances and Authorized Agent Forms
For the Low Carbon Transit Operations Program (LCTOP)
For the Following Projects:
Install EV Bus Charger (\$120,000)
Autonomous EV Tri MyRide Service Extension (\$251,744)

WHEREAS, the Eastern Contra Costa Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Eastern Contra Costa Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to ECCTA's Chief Executive Officer; and

WHEREAS, the Eastern Contra Costa Transit Authority wishes to implement the following LCTOP projects listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Eastern Contra Costa Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Chief Executive Officer be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Eastern Contra Costa Transit Authority that it hereby authorizes the submittal of the following project-nominations and allocation requests to the Department in FY2020-2021 LCTOP funds:

Project Name: Install EV Bus Chargers

Amount of LCTOP funds requested: \$120,000 (Total Cost \$150,000)

Short description of project: Install EV bus chargers that will provide the infrastructure to charge up to an additional eight battery electric buses

Benefit to Priority Populations: Reduction in GHG and particulate matter emissions

Contributing Sponsors: Metropolitan Transportation Commission

Project Name: Autonomous EV Tri MyRide Service Extension

Amount of LCTOP funds requested: \$251,744 (Total cost \$378,300)

Short description of project: Expand Tri MyRide Service which will be operated with an autonomous EV shuttle

Benefit to Priority Populations: Reduction in GHG and particulate matter emissions

Contributing Sponsors: Metropolitan Transportation Commission

PASSED AND ADOPTED THIS 24th day of March 2021, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Shanelle Scales-Preston, Chair

Jeanne Krieg, Chief Executive Officer

AYES: _____

NOES: _____

ABSENT: _____

ABSENTIONS: _____

TAB 5

Agenda Item #7c

ACTION ITEM: Approval of Filing for Federal Funds

Resolution #210324C

Board of Directors Meeting

Wednesday March 24, 2021

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: March 24, 2021
Agenda Item: Approval of Filing for Federal Funds – Agenda Item #7C
Lead Staff: Agustin Diaz, Chief Financial Officer
Approved: Jeanne Krieg, Chief Executive Officer 

Background

The Metropolitan Transportation Commission (MTC) has allocated funds in the Transportation Improvement Program (TIP) to ECCTA made available through Formula Grants. ECCTA applies for these funds directly to the Federal Transit Administration. In addition, ECCTA will also apply for funds awarded through a competitive process. A Resolution adopted by the Board of Directors authorizing staff to apply for these funds is required. Here is a summary of the funding for which ECCTA will apply:

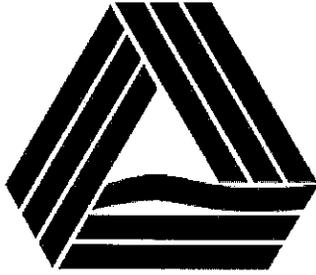
Fund Program: 5307 – Urbanized Area Formula Grants
Amount of Federal Funds Requested: \$2,420,621
Project Description: ADA Operating Assistance

Fund Program: 5310 – Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities
Amount of Federal Funds Requested: \$95,391
Project Description: Mobility on Demand Operating Assistance

Fund Program: 5339(c) – Low or No Emission Grant Program (competitive)
Amount of Federal Funds Requested: \$4,050,000
Project Description: Install hydrogen fueling station and purchase of two hydrogen fuel cell electric buses

Requested Action

Adopt Resolution #210324C which authorizes the CEO or her designee to file applications for Federal funds authorized by 49 U.S.C. Chapter 53.



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #210324C

Resolution Authorizing the Filing Of Applications with the Federal Transit Administration, an Operating Administration of the United States Department of Transportation, for Federal Transportation Assistance Authorized by 49 U.S.C Chapter 53, and for any Title 23 United States Code and Other Federal Statutes Administered by the Federal Transit Administration.

WHEREAS, the Federal Transit Administrator has been delegated authority to award Federal financial assistance for a public transportation project;

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant and may require the Applicant to provide the local share of the project cost;

WHEREAS, the Applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Eastern Contra Costa Transit Authority:

1. The Chief Executive Officer or his/her designee is authorized to execute and file an application for Federal assistance on behalf of the Eastern Contra Costa Transit Authority with the Federal Transit Administration for Federal assistance authorized by 49 U.S.C. chapter 53, Title 23 United States Code or other Federal statutes authorizing a project administered by the Federal Transit Administration.
2. The Chief Executive Officer or his/her designee is authorized to execute and file with its application(s) the annual certification and assurances and other documents the Federal Transit Administration requires before awarding a Federal assistance grant or cooperative agreement.
3. The Chief Executive Officer or his/her designee is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of the Eastern Contra Costa Transit Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Eastern Contra Costa Transit Authority that it hereby authorizes the submittal of the following project nominations and allocation requests to the Federal Transit Administration:

Fund Program: 5307 – Urbanized Area Formula Grants

Amount of Federal Funds Requested: \$2,420,621

Project Type: Operating Assistance

Fund Program: 5310 – Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities

Amount of Federal Funds Requested: \$95,391

Project Type: Operating Assistance

Fund Program: 5339(c) – Low or No Emission Grant Program

Amount of Federal Funds Requested: \$4,050,000

Project Type: Capital

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Shanelle Scales-Preston, Chair

Jeanne Krieg, Chief Executive Officer

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____

TAB 6

Agenda Item #7d

ACTION ITEM: Pre-Development Agreement: Dynamic Personal Microtransit

Resolution #210324D

Board of Directors Meeting

Wednesday March 24, 2021

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: March 24, 2021

Agenda Item: Pre-Development Agreement: Dynamic Personal Microtransit
Agenda Item #7D

Lead Staff: Jeanne Krieg, Chief Executive Officer 

Background

Several jurisdictions in Eastern Contra Costa County recently developed a new vision for deployment of the East Contra Costa County Glydways Dynamic Personal Micro Transit (DPMT) solution. The goals of the project are to:

- provide transit accessibility by building a DPMT network with minimal local funds,
- provide transit accessibility to assure economic development and attract employers
- conduct a feasibility study, and
- develop a Pre-Development Agreement (PDA) to attract potential public funding and private financing in a Design Build Finance Operate Maintain (DBFOM) environment.

The Cities of Antioch, Brentwood, Oakley, and Pittsburg; Contra Costa County, Contra Costa Transportation Authority, and a consortium of private entities, led by Glydways LLC, recently completed the East Contra Costa County Glydways DPMT Feasibility Study (Study) to support this potential deployment in the region.

The Study looked at the Glydways DPMT system, how it operates, the potential benefits, potential ridership demand, implementation challenges, risk mitigation strategies, and potential business models to ultimately inform the decision-making entities whether the Glydways system could be successfully integrated over time, to complement transit, and support the region's greater transportation strategies. The Glydways technology and conceptual routes developed, in coordination with stakeholder jurisdictions were evaluated using various criteria with respect to technology readiness, scalability, costs, and return on investment.

This Study concluded that the Glydways DPMT is feasible to deploy in the East County with the following potential benefits:

- Support economic development and create jobs
- Congestion relief by way of converting vehicle trips to transit trips
- Increased transit access for underserved communities
- Cost effective and scalable mobility solution
- Environmentally sustainable mobility solution
- Speedy deployment delivered through public/private partnership

Eastern Contra Costa Transit Authority (ECCTA) is in direct alignment with the project goals as referenced in our adopted Mission, Vision and Values. The ECCTA's vision for the future should adapt and embrace new sustainable mobility options and transportation technologies that will help us complement and enhance our existing transit system, increase accessibility and first-last mile connectivity, and better serve our communities, especially the underserved populations and communities of concern.

ECCTA is encouraged by the Study findings and eager to participate in the planning and programming of a comprehensive DPMT network in East County to support the goals and objectives of the project.

ECCTA is committed to exploring public funding opportunities and private sector investment to support the project. It is our belief that investments in this innovative initiative will help complement our fixed route transit service, increase our fleet productivity, and increase farebox recovery.

Requested Action

Adopt Resolution #210324D affirming ECCTA's support for the East Contra Costa County Glydways DPMT Feasibility Study findings and authorizing the Chief Executive Officer to enter into discussions with other project partners and stakeholders to further advance development of a PDA to support the project.

See Appendix A for more information.

Habib Shamskhov, President of Advance Mobility Group, will attend the meeting and make a presentation on the agenda item.



MICRO TRANSIT NETWORK IN EAST CONTRA COSTA | Pittsburg - Antioch - Brentwood - Oakley



**SUPPORT ECONOMIC
DEVELOPMENT AND
CREATE NEW JOBS**



**CONGESTION RELIEF
AND REDUCED
CARBON EMISSIONS**



**INCREASED TRANSIT
ACCESSIBILITY FOR
UNDERSERVED
COMMUNITIES**

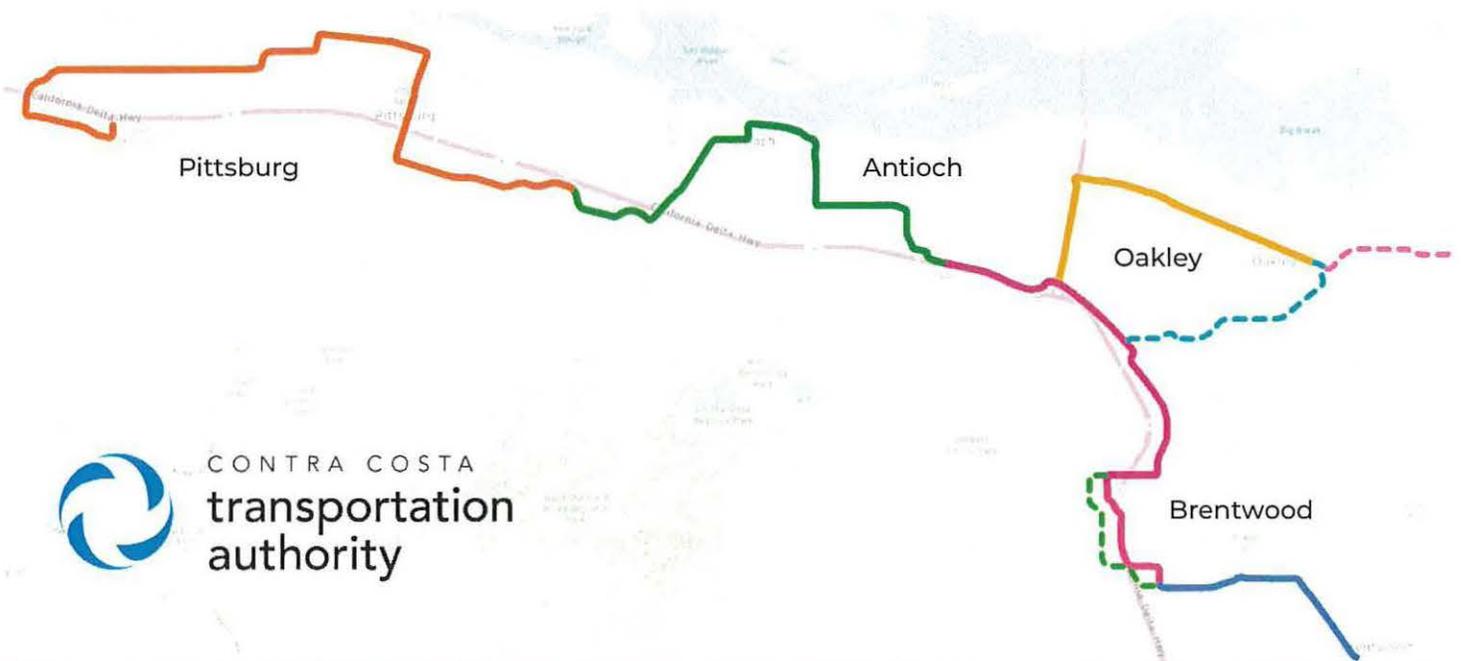
NEXT-GEN MOBILITY

East Contra Costa County (ECCC) congestion will increase dramatically on State Route 4 (SR-4) and parallel roadways due to rapid growth and development in more rural areas to the east.

Although BART, bus, and rail service offer backbone transit options to ECCC residents, many communities remain underserved by public transit.

79 percent of area residents drive to work on SR-4 which is a vital regional and interregional commute and trade corridor; and one of the most congested in the Bay Area.

Economic expansion is essential for this region and new micro transit solutions, which are financially sustainable through a public/private partnership, unlocks **implementation of a real solution by 2025.**



CONTRA COSTA
transportation
authority



PUBLIC/PRIVATE PARTNERSHIP

P3's unlock the ability to accelerate deployment of practical and financially sustainable transportation solutions with private financing.

FIRST/LAST MILE CONNECTIVITY

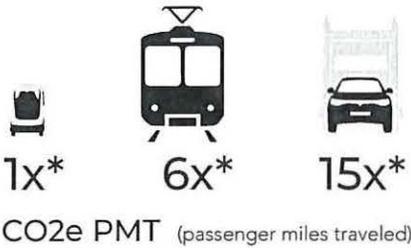
Glydways provides more accessibility by complementing fixed route transit and existing commuter railways to encourage mode shift, reduce congestion, and increase quality of life.

COST EFFECTIVE AND SCALABLE

The system is a fraction of the cost by design because the footprint is much smaller, resulting in financially sustainable operational expenses, significantly reduced emissions, and quick and flexible implementation.

SUSTAINABLE

The system aligns with local, regional, state, and federal emission reduction goals.



*Carbon Equivalent emissions over a 30 year lifetime analysis with solar infrastructure: gCo2e PMT: Glydways: 37, LightRail: 224, Cars: 573

PROJECTS

1

GoMentum Station
Demonstration Project
\$10 million

2

Phase 1 Deployment
\$150 million

3

Complete Network
\$450 million

7M

PASSENGER
TRIPS PER YEAR

10-15%

REDUCTION IN
CONGESTION

50%

PRIVATE
FINANCING



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #210324D

Approving the Findings of The East Contra Costa County Glydways Feasibility Study and Authorizing the Chief Executive Officer to Enter into Discussions with the Cities of Antioch, Brentwood, Oakley, and Pittsburg; Contra Costa County, Contra Costa Transportation Authority, and a Consortium of Private Entities, Led by Glydways Llc, to Advance Development of a Pre-Development Agreement

WHEREAS, the goals of the East Contra Costa County Glydways Dynamic Personal Micro Transit (DPMT) are to provide Transit Accessibility through a DPMT network with minimal local funds required; provide Transit Accessibility to assure Economic Development and attract employers; conduct a Feasibility Study and complement with a Pre-Development Agreement (PDA) to attract potential Public Funding and attract Private Financing in a Design Build Finance Operate Maintain (DBFOM) environment; and

WHEREAS, the Cities of Antioch, Brentwood, Oakley, and Pittsburg; Contra Costa County, Contra Costa Transportation Authority, and a consortium of private entities, led by Glydways LLC, have conducted the East Contra Costa County Glydways DPMT Feasibility Study (Study) for potential deployment in the region; and

WHEREAS, the Study, developed by Advanced Mobility Group, found that constructing and operating the DPMT system in East County region is feasible and would provide direct benefits to the area; including economic development, congestion relief, reduced carbon emissions, and increased transit accessibility for underserved communities; and

WHEREAS, the Eastern Contra Costa Transit Authority (ECCTA) is in support of the Study findings and committed to ensuring that the project goals and objectives are realized in East Contra Costa County; and

WHEREAS, the ECCTA is committed to providing the necessary resources to increase ECCC fleet productivity and increase fare cost recovery due to the recent challenges presented by COVID-19; and

WHEREAS, the ECCTA is committed to supporting the planning and programming of a comprehensive DPMT network in East County, to support ECCTA's fixed route transit services, including private sector investment in the development and implementation of the DPMT system.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the ECCTA to adopt Resolution #210324D approving the findings of the East Contra Costa County Glydways DPMT Feasibility Study and authorizing the Chief Executive Officer to enter into discussions with the Cities of Brentwood, Antioch, Oakley, and Pittsburg; Contra Costa County, Contra Costa Transportation Authority, and a consortium of private entities, led by Glydways LLC, to advance development of a PDA to support the project.

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Shanelle Scales-Preston, Chair

Jeanne Krieg, Chief Executive Officer

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____