



TRI DELTA TRANSIT

EASTERN CONTRA COSTA TRANSIT AUTHORITY

801 Wilbur Avenue
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Board of Directors:

chair: Barbara Guise, City of Brentwood
vice chair: Nancy Parent, City of Pittsburg
Gene Clare, City of Brentwood
Mary Erbez, Contra Costa County
Michael Kee, City of Pittsburg
Reginald Moore, City of Antioch
Barney Parsons, Contra Costa County
Carol Rios, City of Oakley
Mary Rocha, City of Antioch
Kevin Romick, City of Oakley
Joe Tovar, Member-at-Large

EASTERN CONTRA COSTA TRANSIT AUTHORITY BOARD OF DIRECTORS MEETING

DATE: Wednesday, June 24, 2009

TIME: 4:00pm

PLACE: ECCTA Boardroom
801 Wilbur Avenue
Antioch, CA 94509
(925) 754-6622

AGENDA

1. **Call to Order:** Chair Barbara Guise
2. **Pledge of Allegiance**
3. **Public Comment**
4. **Consent Calendar: (ACTION ITEM)** Minutes, Financial Report, and Marketing Activities Report (*see attachment: tab #1*)
 - a. Minutes of Board of Directors Meeting May 27, 2009
 - b. Financial Report
 - c. Marketing Activities Report

Recommended Motion: Approve items 4a, 4b, and 4c
5. **Chair's Report:** Chair Barbara Guise
6. **CEO's Report:** Jeanne Krieg
 - a. Operations Report (*see attachment: tab #2*)
 - b. Correspondence (*see attachment: tab #3*)
 1. Letter from Congress Member McNerney supporting ECCTA's Park & Ride language proposal dated 5/21/09
 2. Letters to Tauscher and McNerney from Chair Barbara Guise dated 06/05/09



7. **ACTION AND DISCUSSION ITEMS**

a. Janitorial Services (*see attachment: tab #4*)

Recommended Motion: Adopt Resolution #090624a authorizes the CEO to execute and deliver a contract for Janitorial Services to CBJ Building Maintenance.

b. Profit Sharing Plan Trust Agreement (*see attachment: tab #5*)

Recommended Motion: Adopt Resolution #090624b which restates and amends the Profit Sharing Plan and the Profit Sharing Plan Trust Agreement and authorizes the CEO to prepare and submit copies to the IRS and to take action to ensure a favorable letter of determination from the Commissioner of Internal Revenue.

c. Department of Energy Grant Application for Solar Energy Project
(*see attachment: tab #6*)

Recommended Motion: Adopt Resolution #090624c authorizing the CEO to submit a grant with the Office of Management and Budget and the Department of Energy for two solar energy power systems.

d. Computer Hardware and Software Upgrade (*see attachment: tab #7*)

Recommended Motion: Adopt Resolution #090624d authorizing the CEO to execute a purchase order to Trapeze and Dell for the purchase of computers and software including installation, training, and testing for an amount not to exceed \$103,091.

e. Authorization to file Grant Applications with MTC (*see attachment: tab#8*)

Recommended Motion: Adopt Resolution #090624e authorizing the CEO to file an application for FTA Section 5307 and 5309 funds and committing the necessary local match and stating the assurance of ECCTA to complete the funded projects.

f. FY 2009-10 ECCTA Board of Directors Officers (*see attachment: tab #9*)

Recommended Action #1: Elect Nancy Parent as the Chair of the ECCTA Board of Directors for FY 2009-10.

Chair Guise will pass the gavel to Chair Parent.

Recommended Action #2: Elect Joe Tovar, the Member at Large to serve as the Vice-chair of the ECCTA Board of Directors for FY 2009-10.

8. **Public Comment**

9. **Board of Directors Comments**

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to committee or staff for information, or requesting a report be made at another meeting.

10. **Adjourn**

Next meeting: July 22, 2009 at the ECCTA administration facility, 801 Wilbur Avenue, Antioch, CA at 4:00pm

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the Tri Delta Transit parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting.

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at Tri Delta Transit's front desk located 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at Tri Delta Transit's front desk at the above referenced address during regular business hours.