



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

Board of Directors Meeting Agenda

Wednesday June 28, 2023

4:00pm

Eastern Contra Costa Transit Authority Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available online: www.trideltatransit.com

Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Limited English Proficiency (LEP) information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Anissa Williams
 - a. Roll Call

2. **Pledge of Allegiance**

3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on the last page of this agenda.

4. **Chair's Report:** Chair Anissa Williams

5. **Consent Calendar (ACTION ITEM):**

(see attachment: tab #1)

- a. Minutes of the Board of Directors meeting of May 24, 2023
- b. Financial Report
- c. Marketing and Customer Service Activities Report

Requested Action: Approve items 5a, 5b, and 5c

6. **CEO's Report:** Rashidi Barnes

- a. **Operations Report** *(see attachment: tab #2)*

Board of Directors:

City of Antioch

Lamar Thorpe **

Monica Wilson

City of Brentwood

Joel Bryant

Tony Oerlemans

City of Oakley

Shannon Shaw

Anissa Williams *

City of Pittsburg

Dionne Adams

Shanelle Scales-Preston

Contra Costa County

Diane Burgis

Federal Glover

Member-at-Large

Merl Craft

* Chair: FY 2022-23

** Vice-chair: FY 2022-23

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7. ACTION ITEMS and DISCUSSION ITEMS

- a. **DISCUSSION:** Dynamic Personal Microtransit (DPMT) Update
(see attachment: tab #3)
No Action Requested

- b. **ACTION ITEM:** Fare Equity Analysis for Mobile Ticket App Elimination
(see attachment: tab #4)
Requested Action: Adopt Resolution #230628B, accepting the findings of ECCTA's Paratransit Mobile Fare Payment Type Elimination Fare Equity Analysis.

- c. **ACTION ITEM:** Approval of FY2023-24 ECCTA Budget
(see attachment: tab #5)
Requested Action: Adopt Resolution #230628C approving the proposed FY2023-2024 ECCTA operating and capital budget.

- d. **ACTION ITEM:** Approval of the FY2023-24 Project List for The California State of Good Repair Program.
(see attachment: tab #6)
Requested Action: Adopt Resolution #230628D, approving ECCTA's fiscal year 2023-24 SGR Project List submittal.

- e. **ACTION ITEM:** On-Call Contract Award
(see attachment: tab #7)
Requested Action: Adopt Resolution #230628E authorizing the CEO to enter into three three-year contracts for on-call consulting services with Stantec Consulting Services Inc., Mark Thomas & Company, Inc., and BKF Engineers, each with two one-year options, with the stipulation that any task order in excess of \$100,000 to any of the three companies be submitted to the ECCTA Board of Directors for approval.

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- f. **ACTION ITEM:** ECCTA FY2023-2024 Insurance Policy
(see attachment: tab #8)

Requested Action: Adopt Resolution #230628F authorizing ECCTA to apply for membership with GSRMA for insurance coverage in FY2023-2024.

- g. **ACTION ITEM:** FY2023-2024 ECCTA Board of Directors Election of Officers
(see attachment: tab #9)

Requested Action:

#1: Elect Antioch Representative Lamar Thorpe to serve as Chair of the ECCTA Board of Directors for FY 2023-24.

#2: Elect a County Representative to serve as Vice-Chair of the ECCTA Board of Directors for FY 2023-24.

8. **Board of Directors Comments**

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

9. **Adjourn**

Next Meeting: July 26, 2023 at 4:00pm, 801 Wilbur Avenue, Antioch, CA 94509.

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Public Comment Guidelines:

- Public comments can be submitted via e-mail to CEO@trideltatransit.org Comments received one hour prior to the meeting will be distributed to the members of the Board of Directors and summarized in the minutes .
- Persons requesting to address the ECCTA Board of Directors in person are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

Agenda, staff report, and document availability:

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at ECCTA's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at ECCTA's front desk at the above referenced address during regular business hours.

Americans with Disabilities Act Information:

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the ECCTA parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

Limited English Proficiency (LEP):

Any person with Limited English Proficiency (LEP) who requires language assistance to communicate with the Tri Delta Transit Board of Directors during the meeting should contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to assure language assistance for this meeting.

Anticipated action by the Board of Directors:

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.