



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

Board of Directors Meeting Agenda

Wednesday April 26, 2023

4:00pm

Eastern Contra Costa Transit Authority Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available online: www.trideltatransit.com

Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Limited English Proficiency (LEP) information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Anissa Williams
 - a. Roll Call

2. **Pledge of Allegiance**

3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on the last page of this agenda.

4. **Chair's Report:** Chair Anissa Williams

5. **Consent Calendar (ACTION ITEM):** Minutes and Financial Report
(see attachment: tab #1)

- a. Minutes of the Board of Directors meeting of March 22, 2023
- b. Financial Report
- c. Marketing and Customer Service Activities Report

Requested Action: Approve items 5a, 5b, and 5c

6. **CEO's Report:** Rashidi Barnes

- a. **Operations Report** (see attachment: tab #2)

Board of Directors:

City of Antioch

Lamar Thorpe **

Monica Wilson

City of Brentwood

Joel Bryant

Tony Orlemans

City of Oakley

Shannon Shaw

Anissa Williams *

City of Pittsburg

Dionne Adams

Shanelle Scales-Preston

Contra Costa County

Diane Burgis

Federal Glover

Member-at-Large

Merl Craft

* Chair: FY 2022-23

** Vice-chair: FY 2022-23

**Board of Directors Meeting Agenda
Wednesday April 26, 2023**

7. ACTION ITEMS

a. ACTION ITEM: AUTHORIZATION FOR SHOP TRUCK PURCHASE

(see attachment:tab #3)

Requested Action: Adopt Resolution #230426A authorizing the CEO to enter into a contract for the purchase of two Chevrolet shop trucks from Winner Chevrolet through Statewide Contract #1-22-23-20D.

b. ACTION ITEM: AUTHORIZATION FOR UNIFORM CONTRACT AWARD

(see attachment:tab #4)

Requested Action: Adopt Resolution #230426B authorizing the CEO to enter into a three-year contract, with two one-year options, for the rental and laundering of uniforms, shop towels, and mats.

8. Board of Directors Comments

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

9. Adjourn

Next Meeting: May 24, 2023 at 4:00pm, 801 Wilbur Avenue, Antioch, CA 94509.

**Board of Directors Meeting Agenda
Wednesday April 26, 2023**

Public Comment Guidelines:

- Public comments can be submitted via e-mail to CEO@trideltatransit.org Comments received one hour prior to the meeting will be distributed to the members of the Board of Directors and summarized in the minutes .
- Persons requesting to address the ECCTA Board of Directors in person are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

Agenda, staff report, and document availability:

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at ECCTA's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at ECCTA's front desk at the above referenced address during regular business hours.

Americans with Disabilities Act Information:

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the ECCTA parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

Limited English Proficiency (LEP):

Any person with Limited English Proficiency (LEP) who requires language assistance to communicate with the Tri Delta Transit Board of Directors during the meeting should contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to assure language assistance for this meeting.

Anticipated action by the Board of Directors:

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.

TAB 1

Agenda Item #5

Consent Calendar (ACTION ITEM): Minutes, Financial Report and
Marketing Activities Report

Board of Directors Meeting

Wednesday April 26, 2023

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

EASTERN CONTRA COSTA TRANSIT AUTHORITY
Antioch - Brentwood - Pittsburg - Oakley and Contra Costa County

MINUTES

March 22, 2023

The Eastern Contra Costa Transit Authority (ECCTA) meeting was called to order in the ECCTA Board Room, 801 Wilbur Avenue, Antioch, California by Vice-Chair Thorpe at 4:03 P.M.

ROLL CALL / CALL TO ORDER

BOARDMEMBERS

PRESENT: Dionne Adams (Pittsburg); Joel Bryant (Brentwood); Diane Burgis (Contra Costa County)*; Federal Glover (Contra Costa County)**; Sue Higgins, Alternate for Merl Craft (Member-at-Large); Tony Oerlemans (Brentwood); Shanelle Scales-Preston (Pittsburg)**; Shannon Shaw (Oakley); Lamar Thorpe (Antioch/Vice-Chair); and Monica Wilson (Antioch)

*Arrived after Roll Call

**Arrived after Consent Calendar

ABSENT: Anissa Williams (Oakley/Chair)

STAFF PRESENT: Rashidi Barnes, Chief Executive Officer (CEO)
Toan Tran, Chief Operating Officer (COO)
Eli Flushman, General Counsel
Agustin Diaz, Chief Financial Officer (CFO)
Tania Babcock, Compliance Manager
Leeann Lorono, Manager of Marketing and Customer Service
DeAnna Perry, Manager of Accessible Services
Irma Sublasky, Accessible Services Coordinator
Rosanna Dominguez, Executive Assistant

OTHERS

PRESENT: Yvette McNeese, First Transit General Manager
Hosie Pintily, First Transit Safety Manager
Lori Sprinkle, First Transit Office Manger
Linda Thompson, First Transit Operator
Marsha Bates, First Transit Operator
Michael Daugelli, Antioch

PLEDGE OF ALLEGIANCE

Vice-Chair Lamar Thorpe led the Pledge of Allegiance.

PUBLIC COMMENT

There were no comments from the public.

CHAIR'S REPORT

There was no Chair's Report.

CONSENT CALENDAR

On motion by Director Wilson, seconded by Director Higgins, ECCTA Board members adopted the Consent Calendar, as follows, which carried by the following vote:

- A. Minutes of the Board of Directors meeting of February 22, 2023
- B. Financial Report
- C. Marketing and Customer Service Activities Report

AYES: Adams, Bryant, Burgis, Higgins, Oerlemans, Shaw, Wilson, Thorpe

NOES: None

ABSTAIN: None

ABSENT: Glover, Scales-Preston, Williams

CHIEF EXECUTIVE OFFICER'S REPORT

- A. Operations Report

Chief Executive Officer Rashidi Barnes provided a debrief from the American Public Transportation Association's Legislative Conference in Washington, DC that he, Chair Williams, and Vice-Chair Thorpe attended. They met with representatives from Congressman Garamendi, Congressman DeSaulnier and Congressman Swalwell's office. Discussions were around fiscal issues that public transit faces in the Bay Area.

Mr. Barnes shared that 18 large transit projects in 11 states across the nation were recommended to receive funding. Local recipients of this grant included Santa Clara VTA and Monterey Salinas Transit. He briefly reviewed the plans for these awards and the total award granted being \$14 Million.

Mr. Barnes asked Board members to keep Tri Delta Transit in mind when having conversations around transportation. Regional coordination helps the larger eastern Contra Costa County mobility network and also assists when applying for funding.

Mr. Barnes recognized operators Marsha Bates and Linda Thompson for having years of accident free driving. Accessible Services Coordinator Irma Sublasky was also recognized for a job well done on positively impacting a rider's life and the recognition she received from their family.

Mr. Barnes announced Rosanna Dominguez as the new Executive Assistant and recognized Tania Babcock for her dedication to this role as well as the transition to her new role as Compliance Manager.

Mr. Barnes reminded Board members of the April 3, 2023 filing deadline for their Statement of Economic Interests Form 700.

ACTION AND DISCUSSION ITEMS

A. Funding Agreement with CCTA for Additional Tri MyRide Vehicles

COO Toan Tran requested authorization to execute a funding agreement in the amount of \$400,000 with CCTA for Access for All Funds to purchase additional vehicles for the Tri MyRide program. Mr. Tran gave an overview of the current status of the program and discussed the need for additional vehicles.

Director Burgis inquired about the availability of vehicles for purchase. Mr. Tran stated a year ago procurement was challenging, but as of late, did not see that being an issue.

On motion by Director Glover, seconded by Director Scales-Preston, ECCTA Board members adopted Resolution #230322A authorizing the Chief Executive Officer to execute a funding agreement in the amount of \$400,000 with CCTA for Access for All Funds to purchase additional vehicles for the Tri MyRide program, carried by the following vote:

AYES: Adams, Bryant, Burgis, Glover, Higgins, Oerlemans, Scales-Preston, Shaw, Wilson, Thorpe

NOES: None

ABSTAIN: None

ABSENT: Williams

B. MEANS-BASED FARE PILOT PROGRAM

Manager of Accessible Services DeAnna Perry discussed the requirements for eligibility of

the Means-Based Fare Pilot Program and gave an overview of the pilot program. The Contra Costa County Crisis Center will oversee the program. Ms. Perry reviewed income qualifications and the plan for distribution of program materials. The pilot program will currently only occur within Tri Delta Transit's service area. This was a discussion item with no action requested.

Director Adams inquired if materials for the program will be provided in any languages other than in English and Spanish. Ms. Perry stated that within Tri Delta Transit's service area the languages spoken are primarily English and Spanish, but if other language requests are made they will be accommodated.

Director Scales-Preston inquired on how individuals would get information for the program. Ms. Perry reviewed eligibility for the program as well as how individuals will be able to receive information about the program.

C. SHORT RANGE TRANSIT PLAN FY23-FY28

CFO Augustin Diaz requested approval to submit the ECCTA Short Range Transit Plan and Addendum for Fiscal Years 2023 to 2028. Mr. Diaz reviewed the Short Range Transit Plan requirements previously requested by the Metropolitan Transportation Commission as well as the new requirements.

On motion by Director Bryant, seconded by Director Glover, ECCTA Board members adopted Resolution #230322B approving the ECCTA Short Range Transit Plan and Addendum for Fiscal Years 2023 to 2028, carried by the following vote:

AYES: Adams, Bryant, Burgis, Glover, Higgins, Oerlemans, Scales-Preston, Shaw,
Thorpe, Wilson
NOES: None
ABSTAIN: None
ABSENT: Williams

D. 2023 SUMMER YOUTH PASS PROGRAM

Manager of Marketing and Customer Service Leeann Lorono requested authorization for staff to enter into an agreement with 511 Contra Costa enabling Tri Delta Transit to market and sell the \$60 unlimited-ride 2023 summer youth pass to passengers age 5-17 for \$30 each.

Ms. Lorono reviewed the summer youth pass program background and the pass savings.

Board members commented on the program's history and expressed enthusiasm for the return of the program.

Vice-Chair Thorpe referenced the free annual bus passes the state provides to youth in foster care and suggested that youth who do not qualify for the free pass should receive information on the summer youth pass.

Michael Daugelli shared his support for the program and that he would promote the program at Delta Learning Center.

On motion by Director Burgis, seconded by Director Scales-Preston, ECCTA Board members authorized staff to enter into an agreement with 511 Contra Costa enabling Tri Delta Transit to market and sell the \$60 unlimited-ride 2023 summer youth pass to passengers age 5-17 for \$30 each, carried by the following vote:

AYES: Adams, Bryant, Burgis, Glover, Higgins, Oerlemans, Scales-Preston, Shaw,
Thorpe, Wilson
NOES: None
ABSTAIN: None
ABSENT: Williams

BOARD OF DIRECTORS COMMENTS

There were no comments from Board members.

ADJOURNMENT

The meeting of the Eastern Contra Costa Transit Authority adjourned at 4:35 P.M. to April 26, 2023 at 4:00 P.M. in the ECCTA Administration Facility, 801 Wilbur Avenue, Antioch, California.

Respectfully submitted,

Rosanna Dominguez
Executive Assistant

TRI DELTA TRANSIT
Income Statement - Comparison to Annual Budget
As of March 31, 2023
(unaudited)

	YTD Actual			YTD Budget			YTD Variance <i>favorable/(unfavorable)</i>			FY23 Full Year Budget			YTD % of Fiscal Year Budget		
	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR
OPERATING REVENUES															
Passenger Fares	\$ 1,214,635	\$ 697,242	\$ 517,393	\$ 1,288,491	\$ 737,510	\$ 550,981	\$ (73,856)	\$ (40,268)	\$ (33,588)	\$ 1,739,509	\$ 993,177	\$ 746,332	70%	70%	69%
Other Income	\$ 382,012	\$ 180,000	\$ 202,012	\$ 308,957	\$ 153,000	\$ 153,957	\$ 75,055	\$ 27,000	\$ 48,055	\$ 375,276	\$ 170,000	\$ 205,276	102%	106%	98%
<i>Total Operating Revenues:</i>	\$ 1,596,647	\$ 877,242	\$ 719,405	\$ 1,595,448	\$ 890,510	\$ 704,938	\$ 1,199	\$ (13,268)	\$ 14,467	\$ 2,114,785	\$ 1,163,177	\$ 951,608	76%	75%	76%
NON-OPERATING REV															
Federal Funds	\$ 4,411,188	\$ 2,312,135	\$ 2,099,053	\$ 3,270,879	\$ 1,898,694	\$ 1,372,185	\$ 1,140,309	\$ 413,441	\$ 726,868	\$ 4,361,172	\$ 2,531,592	\$ 1,829,580	101%		115%
State Funds	\$ 12,433,357	\$ 10,108,524	\$ 2,324,833	\$ 15,907,691	\$ 12,749,317	\$ 3,158,374	\$ (3,474,334)	\$ (2,640,793)	\$ (833,541)	\$ 21,512,953	\$ 17,228,711	\$ 4,284,242	58%	59%	54%
Local Funds	\$ 1,977,107	\$ 754,480	\$ 1,222,627	\$ 1,570,707	\$ 659,907	\$ 910,800	\$ 406,400	\$ 94,573	\$ 311,827	\$ 2,094,279	\$ 879,879	\$ 1,214,400	94%	86%	101%
Inter-Operator Agreements	\$ 1,404,496	\$ 1,404,496	\$ -	\$ 1,053,374	\$ 1,053,374	\$ -	\$ 351,122	\$ 351,122	\$ -	\$ 1,404,496	\$ 1,404,496	\$ -	100%	100%	n/a
Interest & Other Misc Income	\$ 14,047	\$ 12,008	\$ 2,039	\$ 7,504	\$ 6,002	\$ 1,502	\$ 6,543	\$ 6,006	\$ 537	\$ 10,000	\$ 8,000	\$ 2,000	140%	150%	102%
<i>Total Non-operating Revenues:</i>	\$ 20,240,195	\$ 14,591,643	\$ 5,648,552	\$ 21,810,155	\$ 16,367,294	\$ 5,442,861	\$ (1,569,960)	\$ (1,775,651)	\$ 205,891	\$ 29,382,900	\$ 22,052,678	\$ 7,330,222	69%	66%	77%
<i>Total Revenues:</i>	\$ 21,836,842	\$ 15,468,885	\$ 6,367,957	\$ 23,405,603	\$ 17,257,804	\$ 6,147,799	\$ (1,568,761)	\$ (1,788,919)	\$ 220,158	\$ 31,497,685	\$ 23,215,855	\$ 8,281,830			
OPERATING EXPENSES															
Purchased Transportation	\$ 14,255,330	\$ 9,720,505	\$ 4,534,825	\$ 13,650,611	\$ 8,987,330	\$ 4,683,281	\$ (604,719)	\$ (733,175)	\$ 128,456	\$ 18,473,766	\$ 12,170,311	\$ 6,303,455	77%	80%	72%
Materials and Supplies	\$ 3,814,504	\$ 3,113,741	\$ 700,763	\$ 3,334,334	\$ 2,605,017	\$ 729,317	\$ (480,170)	\$ (508,724)	\$ 28,554	\$ 4,525,155	\$ 3,539,656	\$ 985,499	84%	88%	71%
Salaries & Benefits	\$ 4,525,025	\$ 3,957,994	\$ 567,031	\$ 4,611,384	\$ 4,160,943	\$ 450,441	\$ 86,359	\$ 202,949	\$ (116,590)	\$ 6,148,512	\$ 5,547,924	\$ 600,588	74%	71%	94%
Services	\$ 846,866	\$ 625,214	\$ 221,652	\$ 800,565	\$ 619,174	\$ 181,391	\$ (46,301)	\$ (6,040)	\$ (40,261)	\$ 1,036,008	\$ 804,950	\$ 231,058	82%	79%	96%
Other	\$ 291,106	\$ 249,119	\$ 41,987	\$ 316,786	\$ 274,619	\$ 42,167	\$ 25,680	\$ 25,500	\$ 180	\$ 401,444	\$ 347,420	\$ 54,024	73%	72%	78%
Casualty and liability Insurance	\$ 485,333	\$ 414,316	\$ 71,017	\$ 502,500	\$ 444,423	\$ 58,077	\$ 17,167	\$ 30,107	\$ (12,940)	\$ 670,003	\$ 592,566	\$ 77,437	72%	70%	92%
Utilities	\$ 180,469	\$ 153,366	\$ 27,103	\$ 171,227	\$ 151,487	\$ 19,740	\$ (9,242)	\$ (1,879)	\$ (7,363)	\$ 219,781	\$ 194,424	\$ 25,357	82%	79%	107%
Taxes	\$ 14,353	\$ 11,101	\$ 3,252	\$ 18,196	\$ 14,811	\$ 3,385	\$ 3,843	\$ 3,710	\$ 133	\$ 23,018	\$ 18,604	\$ 4,414	62%	60%	74%
<i>Total Operating Expenses:</i>	\$ 24,412,986	\$ 18,245,356	\$ 6,167,630	\$ 23,405,603	\$ 17,257,804	\$ 6,147,799	\$ (1,007,383)	\$ (987,552)	\$ (19,831)	\$ 31,497,685	\$ 23,215,855	\$ 8,281,830	78%	79%	74%
EXCESS REV/(EXP)	\$ (2,576,144)	\$ (2,776,471)	\$ 200,327	\$ 0	\$ 0	\$ -	\$ (561,378)	\$ (801,367)	\$ 239,989	\$ 0	\$ 0	\$ -			

Staff Report to ECCTA Board of Directors

Meeting Date: April 26, 2023

Agenda Item: Marketing/Communications Activities – Agenda Item #5c

Lead Staff: Leeann Loroño, Manager of Customer Service and Marketing

Approved: Rashidi Barnes, Chief Executive Officer 

Tri Delta Transit strives to provide top notch service to our customers and the community, as well as communicate the pivotal role Tri Delta Transit plays in the community. Here are some projects Marketing has been working on.

April Marketing Campaign – Shred-It

Tri Delta Transit is excited to host our annual community event on Thursday, April 27th.

Advertising is currently running on social media, website with a frequently asked question page, in the Monthly Grapevine, on Alpha Media – and for the first time a billboard.

Shred-it FREE services are available to anyone in Tri Delta Transit’s service area. All board members are welcome to come mingle, help and take pictures. We look forward to a successful event.

Thank you to our partners: City of Antioch, City of Oakley, Republic Services and Mt. Diablo Resource and Recovery.

We look forward to sharing pictures of the event with the board.



Tri Delta Transit Shred-It event tip

On April 27th, please make sure to remove all plastic cups, pens, ring binders, and paper clips from your shredding BEFORE the event.

The shredder can't break down these items so it could break the equipment. Stuff will be on hand to check the items as you hand them over. See more





We go to the fair so why shouldn't you?

Enter to win a four pack of tickets!
Enter at www.trideltatransit.com
Entries must be received by 6 pm, Wednesday, May 10th

Ride Tri Delta Transit!
We take you to the people, places and things that you love.

Proud partner of the Contra Costa County Fair
www.trideltatransit.com



Into the Community

Tri Delta Transit continues to be out and about attending local Chamber events and more.

Tri Delta Transit's first large event to attend will be the Contra Costa County Fair from May 18th-21st, which also includes a website ticket contest.

In addition, we are participating in Bay Area Bike-to-Work Day on May 18th, as Tri Delta Transit vehicles are all equipped with bicycle racks. Our booth will be on the Delta DeAnza Trail.

We will be extending an invitation to the board to attend either of these events.

GET CONNECTED, STAY CONNECTED to  TRI DELTA TRANSIT

Receive ALERTS on Social Media (detours and more)



SCAN ME

For news & info on Social Media



SCAN ME

To download the Transit app (real time arrival, trip planning)



SCAN ME for app store

To download Tri Delta Watch app (report hazards, trash, issues and more)



SCAN ME for Tri Delta watch






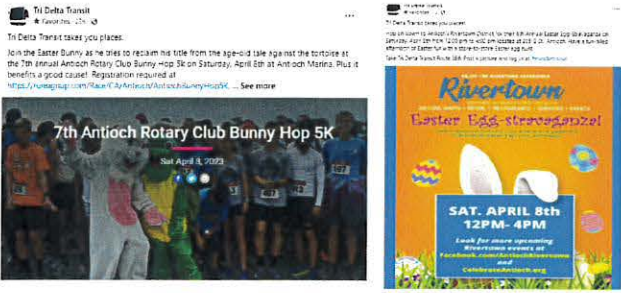
Providing Superior Customer Service

Under the direction of the CEO, Tri Delta Transit implemented a QR code program that allows riders and the public to easily access all of our social media, alert systems, and apps with just a scan and a click.

The QR codes are being put into action as these strong numbers of viewers for the last 1 1/2 months show:

- Accessing Transit App: 258
- Viewing Tri Delta Transit Alerts: 606
- Accessing Tri Delta Watch: 50

We anticipate that the numbers will continue to grow.

	<h3>Clipper Start and Clipper Mobile</h3> <p>This past year, Clipper experienced its first ever plastic card shortage. With that Clipper shifted their focus to promoting Clipper on your phone known as Clipper Mobile.</p> <p>Tri Delta Transit continues to promote Clipper services.</p>
	<h3>Clipper Start</h3> <p>Currently Tri Delta Transit also is promoting Clipper START. This pilot program provides single ride discounts on Bay Area transit to income eligible riders.</p> <p>This pilot program has now been extended. New graphics and messaging have been rolled out on and in Tri Delta Transit buses and on social media.</p>
<p>Ongoing projects:</p>	
	<h3>Website Redesign</h3> <p>The RFP is complete and ready to be launched. We look forward to bringing you updates.</p>
	<h3>Transit Takes You Places</h3> <p>Marketing is continuing the campaign of Transit Takes You Places. Social media highlights local events in eastern Contra Costa County that our service goes to. The posts tell about the events and what routes or services, such as Tri MyRide, you can take there.</p>

SOCIAL MEDIA ANALYTICS

Following please find a brief summary of metrics for the Tri Delta Transit social media accounts.

MAIN ACCOUNTS	MONTHS			
Followers	DECEMBER 2022	JANUARY 2023	FEBRUARY 2023	MARCH 2023
Facebook	1.2K	1.2K	1.2k	1.2k
Instagram	881	899	908	926
Twitter	1,006	1,014	1,021	1,024
LinkedIn *new account	296	307	329	338

Continued....

NEW ALERT ACCOUNTS			
Followers	JANUARY 2023	FEBRUARY 2023	MARCH 2023
Facebook	17	19*	22
Instagram	12	64	71
Twitter	6	7	8

*Less activity is currently on the alert pages due to the end of the driver shortage.

TWITTER	Months		
	JANUARY 2023	FEBRUARY 2023	MARCH 2023
		Schedule change	
Impressions	6,450	11.2k	5.4k
Engagement	82	42	18
Retweets	10	1	22
Likes - New	27	1	3
User Profile Clicks	16	7	5

*Schedule change and Tri MyRide expansion vaulted February up. Only a few alerts in March. None in April

Please let us know if you have any questions or need further information about any of these materials.

TAB 2

Agenda Item #6
CEO's Report

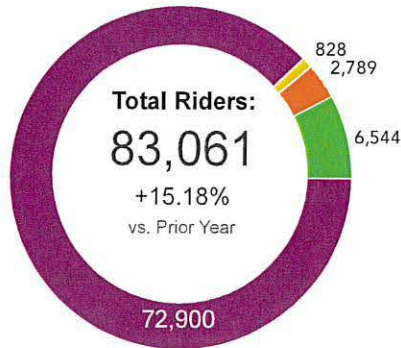
Board of Directors Meeting

Wednesday April 26, 2023

ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509

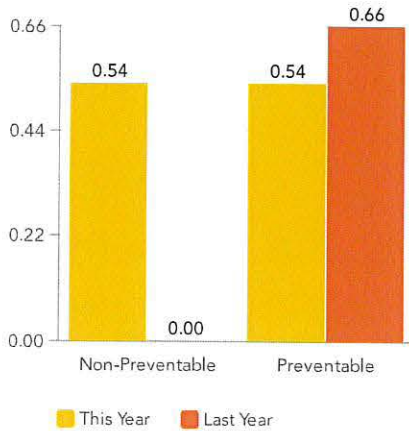
TRI DELTA TRANSIT Performance Summary

Ridership

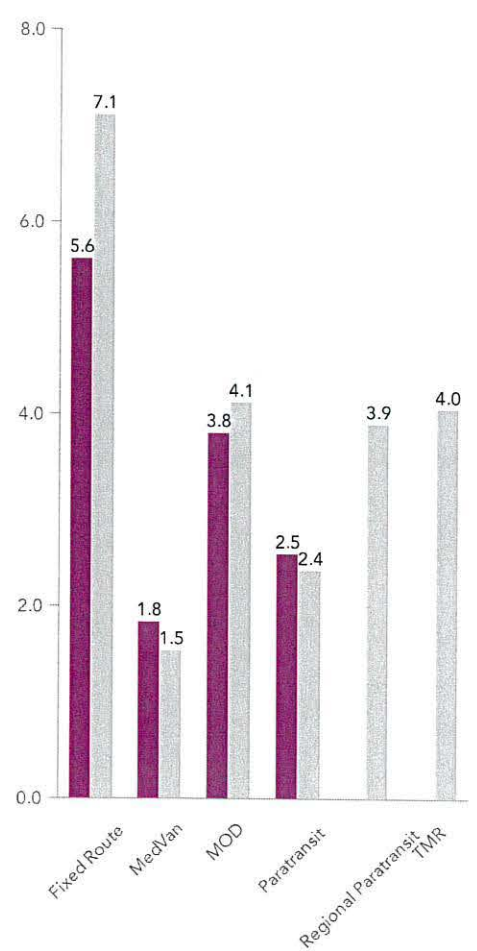


- Fixed Route
- MedVan
- MOD
- Paratransit

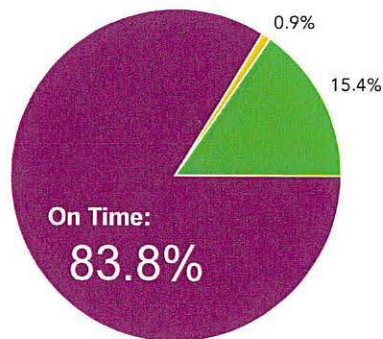
Accidents / 100K Miles



Passengers Per Revenue Hour

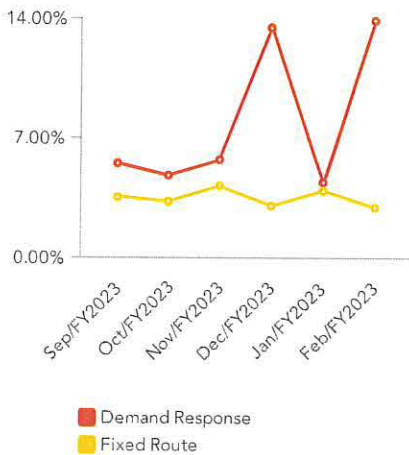


On Time Performance



- On Time
- Early
- Late

Cost Recovery Ratio



- Demand Response
- Fixed Route

- This Year
- Last Year

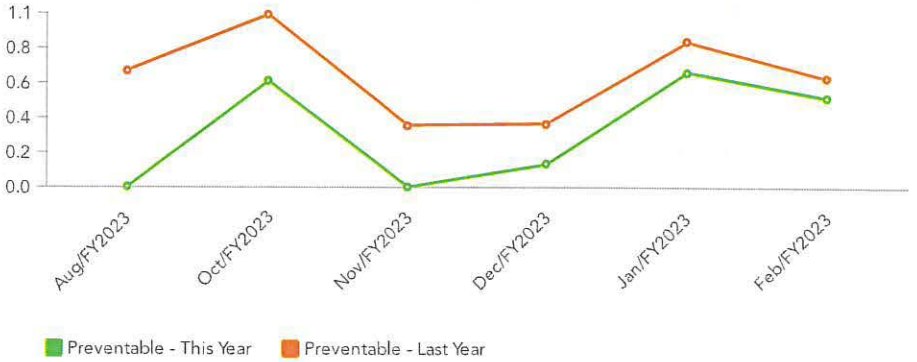


Safety Performance

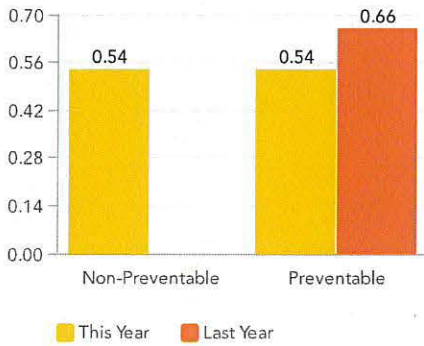
Preventable Accident Report

	Accidents	Per 100,000 Miles
Oct/FY2023	2	0.64
Dec/FY2023	1	0.14
Jan/FY2023	4	0.69
Feb/FY2023	2	0.54
YTD 2022	2	0.66
YTD 2023	2	0.54
YTD Change	0	-18.18%

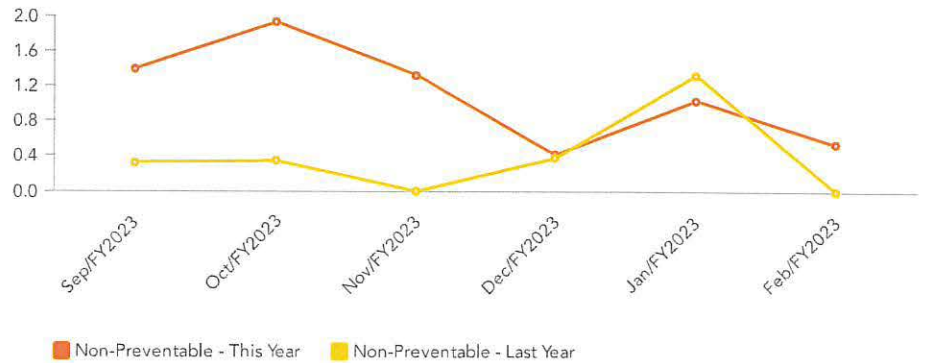
Preventable Accidents Per 100,000 Miles Last Six Months - System Wide



Year To Date - System Wide Accidents Per 100,000 Miles



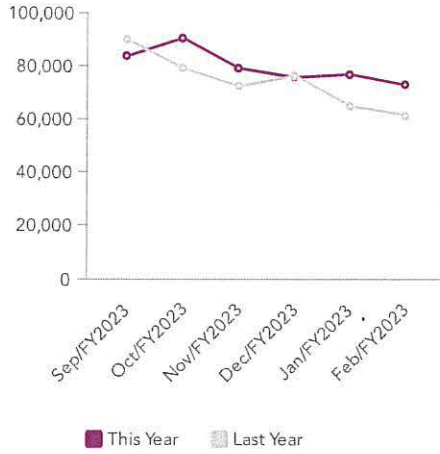
Non-Preventable Accidents Per 100,000 Miles Last Six Months - System Wide



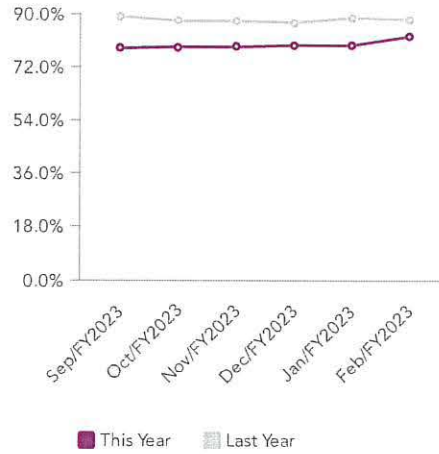


Fixed Route Performance

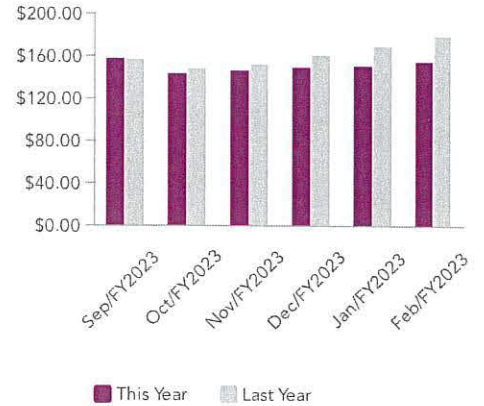
Total Ridership



On Time Performance



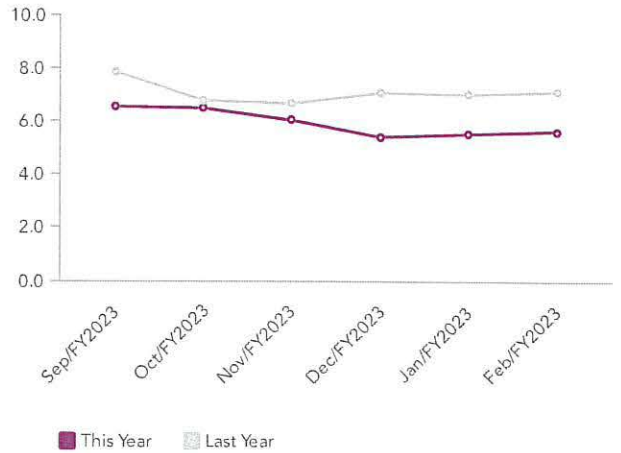
Operating Cost Per Revenue Hour



YTD Report - Fixed Route

Metric	This Year	Prior Year	% Change
Customer % of Trips On Time	82.36	87.87	-6.3%
Service Average Miles Between Roadcalls	0.00	46,557.13	-100.0%
Complaints Per 100k Riders	24.69	27.82	-11.3%
Ridership Per Rev. Hour	5.80	7.11	-21.2%
Financial Operating Costs Per Rev. Hour	153.72	178.58	-13.9%
Ridership Ridership	72,900.00	61,106.00	+19.3%

Passengers Per Revenue Hour





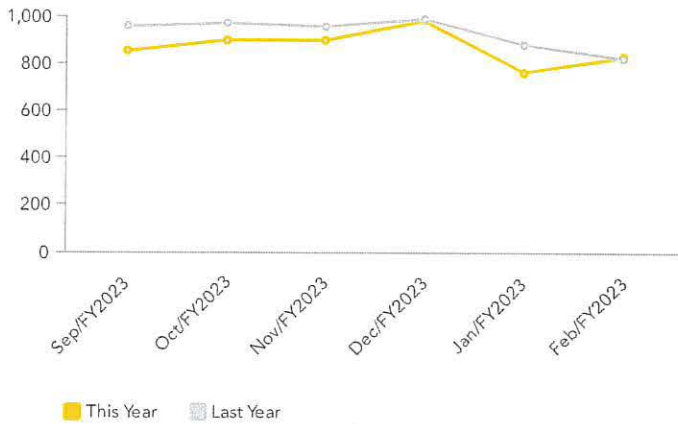
MedVan, Paratransit, and MOD Performance

YTD Report

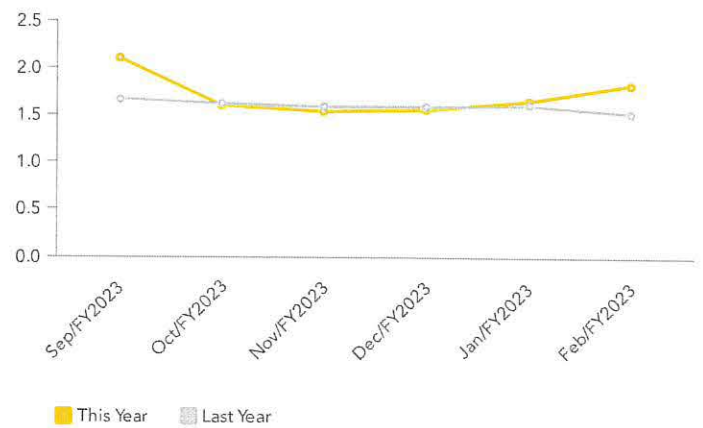
MedVan

	Metric	This Year	Prior Year	% Change
Customer	% of Trips On Time	96.09	98.16	-2.1%
Service	Complaints Per 100k Riders	0.00	366.30	-100.0%
	Ridership Per Rev. Hour	1.82	1.52	+19.7%
Financial	Operating Costs Per Rev. Hour	227.67	99.14	+129.6%
Ridership	Ridership	828.00	819.00	+1.1%

Total Ridership



Passengers Per Revenue Hour



YTD Report

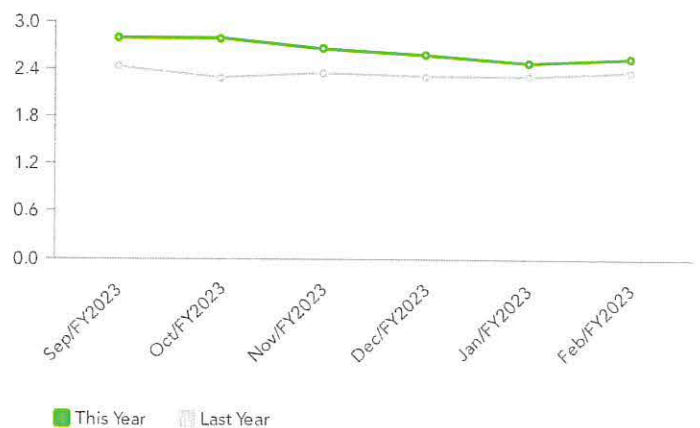
Paratransit

	Metric	This Year	Prior Year	% Change
Customer	% of Trips On Time	90.21	96.75	-6.8%
Service	Complaints Per 100k Riders	106.97	99.15	+7.9%
	Ridership Per Rev. Hour	2.54	2.36	+7.6%
Financial	Operating Costs Per Rev. Hour	242.91	107.10	+126.8%
Ridership	Ridership	6,544.00	5,043.00	+29.8%

Total Ridership



Passengers Per Revenue Hour

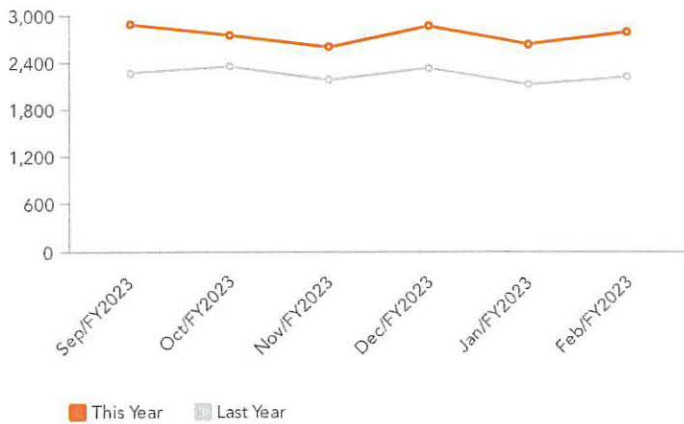


YTD Report

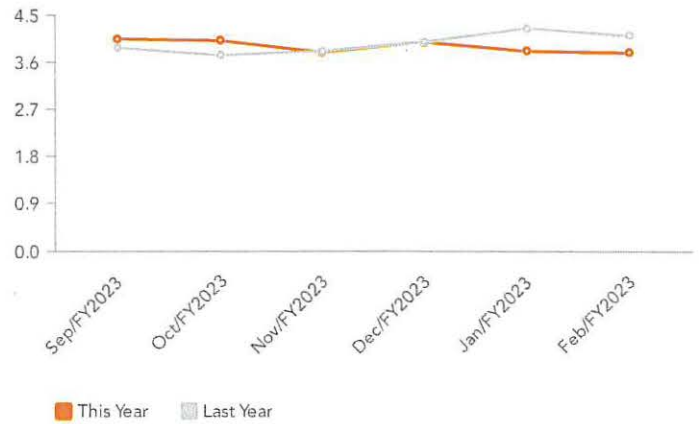
MOD

	Metric	This Year	Prior Year	% Change
Customer	Complaints Per 100k Riders	0.00	0.00	
Service	Ridership Per Rev. Hour	3.79	4.11	-7.8%
Financial	Operating Costs Per Rev. Hour	95.17	105.48	-9.8%
Ridership	Ridership	2,789.00	2,217.00	+25.8%

Total Ridership



Passengers Per Revenue Hour

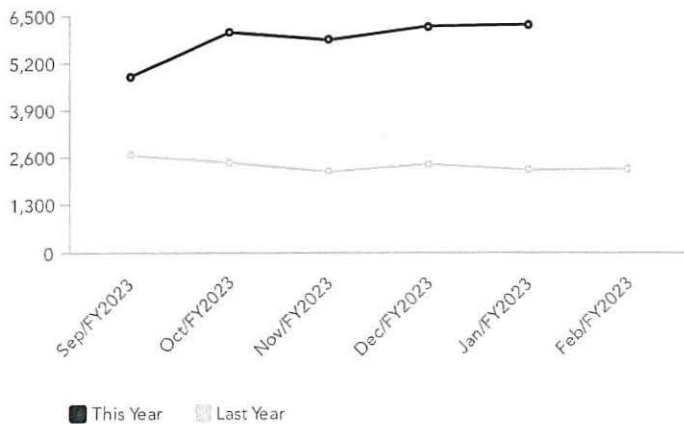


YTD Report

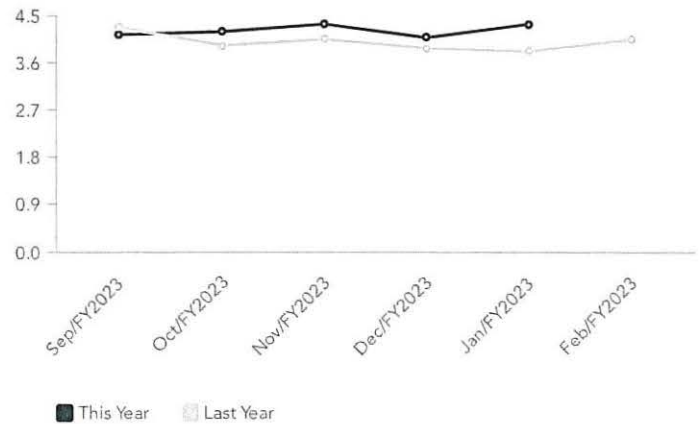
TMR

	Metric	This Year	Prior Year	% Change
Customer	Complaints Per 100k Riders		43.90	
Service	Ridership Per Rev. Hour		4.04	
Financial	Operating Costs Per Rev. Hour		97.68	
Ridership	Ridership	2,278.00		

Total Ridership



Passengers Per Revenue Hour



TAB 3

Agenda Item #7a

ACTION ITEM: Authorization for Shop Truck Purchase


Resolution #230426A

Board of Directors Meeting

Wednesday April 26, 2023

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: April 26, 2023
Agenda Item: Shop and Shelter Truck Purchase – #7a
Lead Staff: Joe Chappelle, Manager of Administrative Services
Approved: Rashidi Barnes, Chief Executive Officer 

Background

ECCTA has two 2011 non-revenue service trucks that are used to assist in the maintenance of its day-to-day operations. The first truck is used by our mechanics and is specially outfitted to assist mechanics in their duties during road-call maintenance activities. The second truck is used by our shelter cleaners and is specially fitted to assist them in their shelter cleaning duties.

Both trucks have reached the end of their useful life and need to be replaced.

Considerations

ECCTA's Procurement Manual allows for ECCTA to purchase off of a variety of statewide contracts instead of issuing out a formal solicitation. This allows for a simpler, more efficient way of procuring items as well as provides access to discounts that often accompany these statewide contracts. Board approval is required before a purchase can be made off these statewide contracts.

The State of California has a statewide contract that sells trucks that meet ECCTA's needs. The contract meets the requirements of all applicable State of California solicitation and bid award requirements and follows ECCTA's procurement policy. The successful bidder on this contract is Winner Chevrolet, based out of Elk Grove.

The old trucks will be set aside and auctioned off at a later date.

Funding

The FY23 budget included the purchase of these two vehicles', which eliminated the need for capital funds to be used in the upcoming fiscal year (FY24).

Requested Action

Adopt Resolution #230426A authorizing the CEO to enter into a contract with Winner Chevrolet through the State of California Statewide Contract #1-22-23-20D for an amount not to exceed \$166,858, which includes a 10% contingency, for the purchase of two Chevrolet Silverado trucks.



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #230426A

Authorization for Two Shop Truck Purchases

Resolution #230426A authorizes the CEO to enter into a contract for the purchase of two shop trucks off California Statewide Contract #1-22-23-20D.

WHEREAS, ECCTA has two 2011 Ford trucks that have reached the end of their useful life; and

WHEREAS, ECCTA’s Procurement Manual allows for purchases off statewide contracts to take advantage of discounts that those contracts provide; and

WHEREAS, the statewide contract meets all the applicable State of California solicitation and bid award requirements; and

WHEREAS, California Statewide contract #1-22-23-20D allows for the purchase of customizable trucks that meet ECCTA’s needs.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt Resolution #230426A authorizing the CEO to enter into a contract with Winner Chevrolet through Statewide Contract #1-22-23-20D for the purchase of two Chevrolet Silverado shop trucks for an amount not to exceed \$166,858 which includes a 10% contingency.

PASSED AND ADOPTED this 26th day of April 2023, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Anissa Williams, Chair

Rashidi Barnes, Chief Executive Officer

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____

TAB 4

Agenda Item #7b

ACTION ITEM: Authorization for Uniform Contract Award


Resolution #230426B

Board of Directors Meeting

Wednesday April 26, 2023

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: April 26, 2023
Agenda Item: Uniform Rental and Laundering Service – Agenda Item #7b
Lead Staff: Joe Chappelle, Manager of Administrative Services
Approved: Rashidi Barnes, Chief Executive Officer 

Background

The current contract for the rental and laundering of uniforms, shop towels and floor mats between Aramark Uniform Service and ECCTA expires on July 1, 2023.

Process

March 2, 2023: ECCTA published RFP 2023-01 for the rental and laundering of uniforms, shop towels and mats. The RFP was publicly advertised, mailed to 8 firms, and posted on ECCTA's website.

March 9, 2023: three firms attended the virtual pre-proposal meeting.

April 4, 2023: ECCTA received three responsive proposals from:

- Aramark Uniform Service
- Cintas Corporation
- Prudential Overall Supply

A fourth proposal was received by UniFirst, but was determined to be non-responsive for not complying with the requirements of the RFP.

An internal review team consisting on three managers from ECCTA evaluated and scored the responsive proposals. After reviewing the technical and price proposals, Cintas Corporation was determined to be the highest ranked proposer that offered the highest quality service at the best value possible.

Requested Action

Adopt Resolution #230426B authorizing the CEO to enter into a contract for the rental and laundering of uniforms, shop towels and mats with Cintas Corporation for \$95,217 over the course of the three-year contract.



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #230426B

Authorization for Award of Contract for Rental and Laundering of Uniforms, Shop Towels, and Mats

Resolution #230426B authorizes the CEO to enter into a three-year contract, with two one-year options, for the rental and laundering of uniforms, shop towels, and mats.

WHEREAS, Eastern Contra Costa Transit Authority’s (ECCTA) current contract for the rental and laundering of uniforms, shop towels, and mats with Aramark Uniform Services expires on July 1, 2023; and

WHEREAS, RFP #2023-01 was advertised and mailed out to 8 firms by ECCTA on March 2, 2023; and

WHEREAS, Cintas Corporation is the recommendation of ECCTA, having offered the highest quality service at the best value possible;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt Resolution #230426B authorizing the CEO to enter into a contract for the rental and laundering of uniforms, shop towels, and mats with Cintas for \$95,217 for year one.

PASSED AND ADOPTED THIS 26th day of April 2023, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Anissa Williams, Chair

Rashidi Barnes, Chief Executive Officer

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____